

**Minutes of Fremington Parish Council Finance and Personnel Committee Meeting  
Held on Thursday 27<sup>th</sup> July 2017 at 11.00am at the Parish Council Offices,  
12 Higher Road, Fremington**

- Present:** Cllrs Mrs S Kingdom (Chairman), D Chalmers, Mrs J Dyson, A Rennles and T Wood  
Mrs V Woodhouse, Parish Clerk
- 1707/33      **Apologies for Absence**  
Cllr Miss L Goodger as substitute member.
- 1707/34      **Declarations of Interest**  
None.
- 1707/35      **To agree the agenda as published**  
It was **resolved** to agree the agenda as published.
- 1707/36      **To approve and sign the Minutes of the Finance and Personnel Committee Meeting held on Thursday 29<sup>th</sup> June 2017 as a correct record**  
Copies had already been circulated to all Members. It was **resolved**, with no votes to the contrary, to approve the Minutes of the meeting held on 29<sup>th</sup> June 2017 as a correct record. Cllr Mrs Kingdom duly signed the minutes.
- 1707/37      **Chairman's Announcements**  
None.
- 1707/38      **Public Participation**  
None.
- 1707/39      **Staff Salaries** – To approve staff salaries for the month of July 2017  
It was **resolved** to approve the staff salaries, expenses, PAYE/NI and pension payments for the month of July 2017.
- 1707/40      **Accounts Due for Payment and Receipts** – To examine and agree the accounts due for payment and receipts received for the period 30<sup>th</sup> June 2017 to 27<sup>th</sup> July 2017. The Parish Clerk circulated the payment and receipt lists along with the Bank Reconciliation.  
  
It was **resolved**, with no votes to the contrary, to approve the payments totalling £37,060.22 and receipts totalling £8,469.87, copies of which are attached to these minutes as Appendix One.
- 1707/41      **To receive Budget review 2017-2018 to date**  
The budget review was circulated and it was **resolved**, with no votes to the contrary, to note the budget review to date.
- 1707/42      It was **resolved** that under Section 1(2) of the Public Bodies (Admission to Meetings) Act 1960 that the public and press be excluded from the meeting for the following items as they involve the likely disclosure of confidential information.
- PART B**
- 1707/43      **To consider supporting further education request**  
Members received a request to support a member of staff through further studies. It was **resolved**, with no votes to the contrary, to support the request in principle and to investigate a training payback clause.



1707/44

**To receive information on staffing issues**

It was **resolved**, with no votes to the contrary, for Cllrs Mrs Kingdom, Mrs Dyson and Chalmers to sit on the panel if necessary and Cllrs Wood and Rennles to sit on the appeals panel along with the Vice-Chairman of the Council if required. It was further **resolved**, with no votes to the contrary, to proceed with appropriate action in conjunction with the Parish Council's HR Advisor and Policy.

1707/45

**Close**

The meeting closed at 11.30am.

Signed .....  ..... Dated ..... 21.8.17 .....