

**Minutes of the Fremington Parish Council Parks and Playing Fields Committee  
held on Thursday 27<sup>th</sup> April 2017 at 10.00am  
at the Parish Council Offices, 12 Higher Road, Fremington**

- Present:** Cllrs T Wood (Chairman), F Biederman, D Chalmers, A Rennles and G Turner  
Mrs Victoria Woodhouse, Parish Clerk  
Cllr Mrs Kingdom  
2 members of the public
- 1704/28 **Apologies for Absence**  
Cllrs Mrs J Dyson and B Sherborne.
- 1704/29 **Declarations of interests**  
Cllr Biederman declared a Personal Interest in Item 1704/40 as the Football Club Committee members are friends.
- 1704/30 **To agree the agenda as published**  
Agreed.
- 1704/31 **Chairman's Announcements**  
None.
- 1704/32 **Public Participation Period**  
A member of the public expressed concerns over damage that had been caused to their property from children playing in the Beechfield Playing Field and asked if the trees along the bank could be removed and a fence erected. It was noted that the damage and anti-social behaviour had not been reported to the Police.  
  
Two members of the public left the meeting.
- 1704/33 **To approve and sign the minutes of meeting held on 30<sup>th</sup> March 2017 as a correct record**  
It was **resolved**, with no votes to the contrary, to approve the minutes of the meeting held on 30<sup>th</sup> March 2017 as a correct record. Cllr Wood duly signed the minutes.
- 1704/34 **To note response from the Parish Council's Insurance Company relating to the Beechfield Centre** (information enclosed for Cllrs)  
It was **resolved**, with no votes to the contrary, to note that the Insurance Company will continue to cover the Parish Council who had also advised monitoring of the building.
- 1704/35 **To consider draft Terms of Reference for the Parks and Playing Fields Committee and make recommendations to Full Council** (information enclosed for Cllrs)  
Members considered the draft terms of reference and it was **resolved**, with no votes to the contrary, to accept the draft terms of reference and recommend the following to Full Council:  
  
Membership: 7  
  
Remit:  
  - Beechfield Play Area, Car Park and Centre
  - Griggs Field
  - Village Green
  - Play Equipment in the Babbages Play Area



- Ellerslie Road Play Area
- Play Equipment in the Mulberry Way Play Area
- Play Equipment in the Swallowfield Play Area
- Open Space at Maple Grove
- Muddlebridge & Babbages Allotment Site

Delegated Powers:

- Routine repairs and maintenance to the above play areas and associated buildings
- Replacement and purchase of play equipment
- Grass cutting contracts including Highway Grass Cutting
- Requests to hire land included within the remit and within the Parish Council's ownership or leased by the Parish Council

Matters that must be ratified by Full Council:

- Recommendation and setting of Allotment Rents

1704/36 **To receive and consider correspondence relating to the Beechfield Playing Field** (information enclosed for Cllrs)

Correspondence had been received highlighting damage that had been caused to a property that borders the Beechfield Playing Field by children and associated anti-social behaviour. It was **resolved**, with no votes to the contrary, to investigate the cost of removing the trees and erecting a fence, to contact North Devon Homes and ascertain whether or not it would be willing to contribute towards the cost of the works and to report the anti-social behaviour to the local PCSO.

1704/37 **To consider quotation to redraw the plans for the Beechfield Centre to include the Parish Council Offices**

The Working Party reported that it had met to discuss the current plans and would recommend that the plans are redrawn to include the Parish Council Offices, it was noted that the Football Club had confirmed the requirement for the changing facilities even with the proposed facilities on the former Army Camp Development Site. Whilst the plans were being redrawn it was agreed to ask if the meeting room could be made slightly larger, the serving hatch from the kitchen kept and a separate changing area and shower for the referee (although this was a wish not a necessity). It was **resolved**, with no votes to the contrary, to instruct a redraw of the plans of up to £1,000 and to name the project the Beechfield Community Centre.

1704/38 It was **resolved** that under Section 1(2) of the Public Bodies (Admission to Meetings) Act 1960 that the public and press be excluded from the meeting for the following item as it involves the likely disclosure of confidential information.

**PART B**

1704/39 **To consider initial terms and conditions to lease land north of the former Army Camp Development Site**

It was **resolved**, with no votes to the contrary, for the Clerk to enter into discussions with the Football Club, as the end user, over the proposed lease term and cost.

1704/40 **Close**

There being no further business the meeting closed at 10.50am.

Signed.....

Dated 25/5/17