



Fremington Parish Council



Council Offices, 12 Higher Road, Fremington, Barnstaple, EX31 3BG

Telephone: 01271 321063

E-mail: clerk@fremingtonparishcouncil.gov.uk

www.fremingtonparishcouncil.gov.uk

To all Fremington Parish Councillors

You are hereby summoned to attend the **Annual Meeting of Fremington Parish Council**, which will be held on **Monday, 8th May 2017**, at **Fremington Parish Hall**, Fremington, at **7.00pm** for the purpose of transacting the following business.

In accordance with The Public Bodies (Admissions to Meetings) Act 1960 members of the public are welcome to attend.

Victoria Woodhouse
Clerk to the Council

2nd May 2017

AGENDA

- 1 To Elect the Chairman for 2017/18 and presentation of Chain of Office
- 2 The Chairman will read and sign the prescribed 'Declaration of Acceptance of Office'
- 3 To Elect the Vice-Chairman for the year 2017/18
- 4 **Apologies** (Please make any apologies known to the Clerk)
- 5 **Declarations of interest** - To receive declarations of personal interests and disclosable pecuniary interests (DPIs) in respect of items on this agenda. Members are reminded that all interests:
 - should be declared at the beginning of the meeting
 - should be declared prior to the item being discussed
 - must be declared on the 'Register of Interests' form, at the meeting, when making a declaration. (Copy of form enclosed with this agenda.)
- 6 **Chairman's Announcements**
- 7 To agree the agenda between Part A and Part B (Confidential)

PART A

- 8 To approve and sign the minutes of the Fremington Parish Council meeting held on Monday, 10th April 2017 as a correct record (Copies enclosed)
- 9 To receive, and to ratify the decisions therein, the minutes of the following committee and sub committee meetings (Copies enclosed):
 - Parks & Playing Fields Committee meeting held on Thursday 27th April 2017
 - Finance & Personnel Meeting held on Thursday 27th April 2017
 - Tews Lane Committee Meeting held on Thursday 27th April 2017
 - Fremington Quay Management Committee held on Thursday 27th April 2017

Victoria Woodhouse BA (Hons), Clerk and Responsible Financial Officer
Vat No. 634 6617 30

- 10 **To receive reports from outgoing Committee Chairmen:**
- **Finance & Personnel Committee**
 - **Footpaths Committee**
 - **Parks & Playing Fields Committee**
 - **Tews Lane Committee**
 - **Fremington Quay Management Committee**
- 11 **To consider draft terms of reference for Parish Council Committees and Scheme of Delegation** (information enclosed for Cllrs)
- 12 **To review the Council's Standing Orders** (copies are available in the Councillor packs, information enclosed)
- 13 **To review the Council's Financial Regulations** (copies are available in the Councillor packs)
- 14 **To appoint all members of the Council to serve on the Burial Authority**
- 15 **To appoint seven Councillors to serve on the Parks & Playing Fields Committee**
- 16 **To appoint five Councillors to serve on the Footpaths Committee**
- 17 **To appoint seven Councillors to serve on the Tews Lane Committee (two of which to include an invitation to the District Council Ward Members to join the Committee)**
- 18 **To appoint seven Councillors to serve on the Fremington Quay Management Committee**
- 19 **To approve that the Chairman, Vice Chairman, Chairman of Finance & Personnel Committee and the Chairman of the relevant committee most closely related to the particular matter constitute an Emergency Committee**
- 20 **To appoint representatives to outside bodies**
- 21 **To review the Council's Assets and Lease Arrangements** (A copy of the Council's Asset Register and Lease Arrangements are enclosed with the agenda)
- 22 **To receive the Councillors attendance record for 2016/17** (Copy enclosed)
- 23 **To receive a report from the Police**
- 24 **Public Participation Period**
 Members of the public are permitted to make representations, answer questions and give evidence in respect of any item of business included in the agenda. The period of time which is designated for public participation shall not exceed 15 minutes. Each member of the public is entitled to speak once only in respect of business itemised on the agenda and shall not speak for more than 3 minutes. A question asked by a member of the public during this period shall not require a response or debate.
- 25 **To agree the Parish Council meets the criteria for the Quality Level of the Local Council Award Scheme** (information enclosed for Cllrs)
-

- 26 To review the Members' Code of Conduct** (Copy has already been circulated, no changes proposed)
- 27 To receive update on Neighbourhood Plan** (Cllr Rennles to report)
- 28 Matters to Note (all held in the office unless specified as enclosed)**
- Healthwatch Voices – Spring 2017
- 29 District and County Councillors' Reports** – To receive reports from the District & County Councillors
- 30 To consider applications for Green Waste Collection Charge Concession** (information enclosed for Cllrs)
a) Elmfield Boat Project
b) Roundswell Residents' Association
- 31 To consider Street Naming and Numbering for land off of Tews Lane** (information enclosed for Cllrs)
- 32 North Devon Council – Planning Applications**
North Devon Council, the determining Authority, has asked for comments from this Parish Council on the following planning applications:
- 62700 Proposal: Conversion of milking parlour & store to form one unit of holiday accommodation
Location: Higher Rookabear Farm, Lydacott, Barnstaple
Applicant/Agent: Mr & Mrs R Tucker
- 62701 Proposal: Listed building application for conversion of milking parlour & store to form one unit of holiday accommodation
Location: Higher Rookabear Farm, Lydacott, Barnstaple
Applicant/Agent: Mr & Mrs R Tucker
- 62734 Proposal: Erection of 2400mm high galvanised steel palisade fence to the northern boundary to enclose the site
Location: Atlas Logistics Building, Liberty Road, Roundswell Business Park, Barnstaple
Applicant/Agent: Mr R Maze, Atlas Packaging Ltd
- 62785 Proposal: Erection of a coffee shop pod (floor area of 167.2 square metres) with outdoor seating area
Location: Roundswell Retail Park, John Penrose Road, Roundswell, Barnstaple
Applicant/Agent: Canada Life Investments
- 62798 Proposal: Erection of one polytunnel (24m long x 6.3m wide)
Location: Combrew Farm, Combrew Lane, Bickington, Barnstaple
Applicant/Agent: Mr M Buckingham
- 62831 Proposal: Erection of new boundary fences (chain link & close boarded)
Location: Pill Bungalow, Fremington, Barnstaple
Applicant/Agent: Mr James Hill
- 62842 Proposal: Alterations & extension to dwelling
Location: 29 Ballards Crescent, Yelland, Barnstaple
Applicant/Agent: Mrs S Wolfe
-

- 62879 Proposal: Hybrid Application: Outline for mix use of B1, B2 & B8 uses; and full planning for new access road, site levels and park & change facility
Location: Land off B3232 & A39, Roundswell, Barnstaple
Applicant/Agent: Devon County Council
- 62892 Proposal: Erection of conservatory and garden shed & installation of a disabled access ramp
Location: 5 Regent Close, Fremington, Barnstaple
Applicant/Agent: Mr D Hughes
- 62893 Proposal: Extension to dwelling
Location: Haslemere, Pottery Lane, Yelland, Barnstaple
Applicant/Agent: Mr & Mrs Russ
- 62914 Proposal: Variation of Conditions 4 (access) & 5 (development parameters) attached to planning permission 57663 to allow the substitution of plans 0692-PHL-01 Rev E (access arrangement), 6525-00-022 (built land use plan), 6525-00-019 (illustrative master plan) & 6252-00-028 (concept masterplan) with 16022-100-C (access arrangement), 1759-1022 (built land use plan) & 1759-1028 (indicative masterplan) (outline planning permission 57663 is for up to 135 dwellings plus infrastructure including the creation of a vehicular access to B3233, provision of open space, landscaping, allotments, ponds & other associated development – all matters reserved except access)
Location: Land adjacent to the B3233, Yelland, Barnstaple
Applicant/Agent: Mr A Cattermole, David Wilson Homes
- 62924 Proposal: Variation of Condition 5 (development parameters) attached to planning permission 57663 to allow substitution of plans 6525-00-022 (built land use plan), 6525-99-019 (illustrative masterplan) & 6252-00-028 (concept masterplan) with 1759-1022 (built land use plan) & 1759-1028 (indicative masterplan) (outline planning permission 57663 is for up to 135 dwellings plus infrastructure including the creation of a vehicular access to B3233, provision of open space, landscaping, allotments, ponds & other associated development – all matters reserved except access)
Location: Land adjacent to the B3233, West Yelland, Barnstaple
Applicant/Agent: Mr A Cattermole, David Wilson Homes
- 62921 Proposal: Extension & alterations to dwelling
Location: 1 Rowan Park, Roundswell, Barnstaple
Applicant/Agent: Mr & Mrs Murch
- 62929 Proposal: Subdivision of dwelling to form 2 residential units
Location: 28 Elmlea Avenue, Fremington, Barnstaple
Applicant/Agent: Mr & Mrs Naylor
- 62947 Proposal: Conversion of barn to dwelling (holiday accommodation)
Location: Higher Rookabear, Lydacott, Barnstaple
Applicant/Agent: Mr & Mrs R Tucker

33 Devon County Council – Planning Decision

Devon County Council, the determining Authority, has APPROVED the following application with conditions as filed:

North Devon Council Application: 62614

Devon County Council Ref: DCC/3951/2017

Proposal: Waste Transfer Station including a waste transfer hall, single storey weighbridge office and welfare facilities building, hardstand including staff parking and

external weighbridge, internal access road, new access from the existing highway, drainage, lighting and landscaping

Location: Land west of Brynsworthy Environment Centre, Brynsworthy, Roundswell, Barnstaple

34 North Devon Council – Planning Decisions

North Devon Council, the determining Authority, has APPROVED the following applications with conditions as filed:

- 62625 Proposal: repairs to boundary wall
Location: Fremington Manor, Fremington, Barnstaple
Applicant/Agent: Steve Clements
- 62626 Proposal: Listed Building application for repairs to boundary wall
Location: Fremington Manor, Fremington, Barnstaple
Applicant/Agent: Mr R Davies, Western Power
- 62662 Proposal: Demolition of rear extension & detached garage/outbuilding together with extension to dwelling & erection of outbuilding to provide storage & ancillary living accommodation
Location: Monkey Puzzle, 2 Welchs lane, Yelland, Barnstaple
Applicant/Agent: Stapleton Green Architects
- 62689 Proposal: Variation of Condition 2 (approved plans) attached to planning permission 60645 (erection of two dwellings (amended red outline)) to allow for change of design
Location: Land off Bickington Road, Bickington, Barnstaple
Applicant/Agent: NPAS Devon Ltd
- 62814 Proposal: Application for a non-material amendment to planning permission 58335 to change base levels of plots 5, 6, 7, 8, 10 & 11 & change levels in adjacent roads & pavements
Location: Land adj Allenstyle, Yelland, Barnstaple
Applicant/Agent: Guy Greenfield Architects

To note that North Devon Council, the determining Authority, has REFUSED the following application:

- 62687 Proposal: Alterations to access, erection of carport together with alterations to dwelling
Location: Old School House, Bickington Road, Bickington, Barnstaple
Applicant/Agent: Stapleton Green LLP

To note that the following planning application has been WITHDRAWN and will no longer be considered:

- 62530 Proposal: Erection of goods online distribution hub and related changes to existing car parking and landscaping
Location: Sainsbury's Supermarkets, Gratton Way, Roundswell, Barnstaple
Applicant/Agent: Sainsbury's Supermarkets Ltd

**ALL PLANNING APPLICATIONS CAN BE VIEWED AT THE PARISH COUNCIL OFFICES
BETWEEN 9.00AM – 1.00PM MONDAY- FRIDAY**

ANY MEMBER OF THE PUBLIC WISHING TO MAKE REPRESENTATIONS



**REGARDING ANY OF THE PLANNING APPLICATIONS TO BE CONSIDERED MUST
NOTIFY THE PARISH CLERK NO LATER THAN 12 NOON ON THE DAY OF THE
MEETING**

There are no items for Part B

35 Councillors Questions

36 Close

