

**Minutes of Fremington Parish Council Finance and Personnel Committee Meeting
Held on Thursday 26th January 2017 at 11.00am at the Parish Council Offices,
12 Higher Road, Fremington**

- Present:** Cllrs D Chalmers (Chairman), Mrs S Kingdom, A Rennles and T Wood
Mrs V Woodhouse, Parish Clerk
- Cllr Mrs J Dyson.
- 1701/48 **Apologies for Absence**
Cllr K Groves.
- 1701/49 **Declarations of Interest**
Cllr Wood declared an Interest in item no.1701/40.
- 1701/50 **To agree the agenda as published**
It was **resolved** to agree the agenda as published.
- 1701/51 **To approve and sign the Minutes of the Finance and Personnel Committee Meeting held on Thursday 24th November 2016 as a correct record**
Copies had already been circulated to all Members. It was **resolved**, with no votes to the contrary, to approve the Minutes of the meeting held on 24th November 2016 as a correct record. Cllr Chalmers duly signed the minutes.
- 1701/52 **Chairman's Announcements**
It was reported that the Government had decided not to pass referendum principles onto Town and Parish Councils for raising of precepts at this stage.
- It was noted that employer pension contribution rates had increased from 19.5% to 21.2%.
- 1701/53 **Public Participation**
None.
- 1701/54 **Staff Salaries** – To approve staff salaries for the months of December 2016 & January 2017
It was **resolved** to approve the staff salaries, expenses, PAYE/NI and pension payments for the months of December 2016 & January 2017.
- 1701/55 **Accounts Due for Payment and Receipts** – To examine and agree the accounts due for payment and receipts received for the period 25th November 2016 to 26th January 2017. The Parish Clerk circulated the payment and receipt lists along with the Bank Reconciliation.
- Cllr Wood declared an interest in payment 556 and left the meeting for consideration of the payment.
- Cllr Wood returned to the meeting.
- It was **resolved**, with no votes to the contrary, to approve the payments totalling £45,526.23 and receipts totalling £23,611.06, copies of which are attached to these minutes as Appendix One.



1701/56

To consider appointment of Internal Auditor

Members were informed that the Internal Auditor could no longer continue for unforeseen circumstances. Quotations had been sought along with detailed information of experience and each quotation was considered in turn. It was noted that Mrs Julie Snooks was both local and had experience with Fremington Parish Council's accounts, she had also worked alongside the current Internal Auditor and had confirmed she would continue for the same price and under the same terms and conditions.

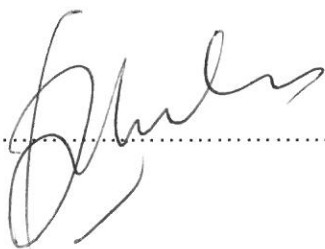
It was **resolved**, with no votes to the contrary, to appoint Mrs Julie Snooks as the Parish Council's Internal Auditor.

1701/57

Close

The meeting closed at 11.32am.

Signed



Dated

23/2/2017