

**Minutes of Fremington Parish Council Finance and Personnel Committee Meeting
Held on Thursday 24th November 2016 at 11.00am at the Parish Council Offices,
12 Higher Road, Fremington**

Present: Cllrs D Chalmers (Chairman), Mrs J Dyson (substitute), A Rennles and T Wood
Mrs V Woodhouse, Parish Clerk

1611/44 **Apologies for Absence**
Cllrs Mrs S Kingdom and K Groves.

1611/45 **Declarations of Interest**
None.

1611/46 **To agree the agenda as published**
It was **resolved** to agree the agenda as published.

1611/47 **To approve and sign the Minutes of the Finance and Personnel Committee Meeting held on Thursday 27th October 2016 as a correct record**
Copies had already been circulated to all Members. It was **resolved**, with no votes to the contrary, to approve the Minutes of the meeting held on 27th October 2016 as a correct record. Cllr Chalmers duly signed the minutes.

1611/48 **Chairman's Announcements**
It was reported that the three month fixed term deposit account had been opened and the money invested.

1611/49 **Public Participation**
None.

1611/50 **Staff Salaries** – To approve staff salaries for the month of November 2016
It was **resolved** to approve the staff salaries, expenses, PAYE/NI and pension payments for the month of November 2016.

1611/51 **Accounts Due for Payment and Receipts** – To examine and agree the accounts due for payment and receipts received for the period 28th October 2016 to 24th November 2016. The Parish Clerk circulated the payment and receipt lists along with the Bank Reconciliation. Members raised concerns about the electricity costs for the Beechfield Centre and the two freezers connected in the centre.

It was **resolved**, with no votes to the contrary, to approve the payments totalling £14,011.78 and receipts totalling £11,750.78, copies of which are attached to these minutes as Appendix One.

1611/52 **To consider draft budgets for 2017-2018**
Members considered the budgets which were circulated prior to the meeting. It was **resolved**, with no votes to the contrary, to accept the proposed budgets for 2017-2018 and to recommend to Full Council an increase in the precept of 2%. Cllr Rennles proposed a vote of thanks to the Clerk, which was supported by the Committee, for preparing comprehensive budgets.

1611/53 **To resolve to grant the Clerk designated authority to make routine payments during December and the Council's Christmas recess**
It was **resolved**, with no votes to the contrary, to grant the Clerk designated authority to make routine payments during December and the Council's Christmas recess.

1611/54 **Close**
The meeting closed at 11.15am.

Signed  Dated 26/11/17