

Notes from the Fremington Neighbourhood Plan Steering Group Meeting on
Thursday 27th October 2016 at 9am in the Parish Council Offices

Present: Cllr Alan Rennles (Chairman), Fremington Parish Council
Cllr Mrs Sue Kingdom, Fremington Parish Council
Cllr Frank Biederman, Fremington Parish Council
Cllr David Chalmers, Fremington Parish Council
Cllr Kelvin Groves, Fremington Parish Council
Mr David Jury
Victoria Woodhouse, Parish Clerk, Fremington Parish Council

1. Apologies

Mr John Gulliver, North Devon Public Transport Users
Mrs Lorna Kimberly, Fremington Primary School
Cllr Jim Bell, Fremington Parish Council
Mrs McCormack-Hole, Devon CCG Representative

2. To consider Draft budget

The draft budget was considered. It was noted that the cost of a Housing Needs survey at around £10,000 would be prohibitive and therefore it was agreed to divert this money towards consultation events and obtain the information through this route. It was also agreed to add a contingency/associated costs budget of £3,500.

3. To consider grant applications

It was agreed to proceed with an application for the Neighbourhood Plan funding and an Awards For All grant application.

4. To agree appointment of Project Manager

The group considered the quotations received for consultancy fees. It was noted that Martin Parkes from Devon Communities had already been heavily involved in the plan and the fees were the lowest, it was therefore agreed to appoint Martin Parkes as Project Manager for the Fremington Parish Neighbourhood Plan.

Cllr Groves entered the meeting.

5. To agree scope for Youth Worker consultations with the youth of the Parish

The group considered the scope for the Youth Worker and it was agreed to include primary and senior aged young people and young adults but to start with young adults and work down as far as the budget allows.

Meeting closed at 9.40am.