

**Minutes of the Fremington Parish Council Parks and Playing Fields Committee
held on Thursday 25th September 2014 at 10.00am
at the Parish Council Offices, 12 Higher Road, Fremington**

Present: Cllrs D Harris (Chairman), F Biederman, B Sherborne and T Wood
Mrs Victoria Woodhouse, Parish Clerk, Cllr R Cann and 7 members of the public

1409/56 **Apologies for Absence**
Cllr Ms M Scott and J Bell.

1409/57 **Declarations of interests**
Cllr Biederman declared a Personal Interest in Item 1409/65 as Chairman of the Community Group, Item 1409/73 and 1409/74 as friends live at Fremington Quay.

Cllr Wood declared a Personal Interest in Item 1409/67 as a resident of Griggs Gardens.

1409/58 **To agree the agenda as published**
It was **resolved**, with no votes to the contrary, to agree the agenda as published.

1409/59 **Chairman's Announcements**
It was announced that residents of Fremington Quay would raise their issues under Public Participation for this meeting as the appropriate item had not been placed on the Agenda – apologise were given. An order had been placed with the contractor to replace the hanging carousel at the Beechfield Play Area and the Clerk had spoken to the Parish Council's contractor that empties the dog bins and they would not be willing to empty the dog bin at Fremington Quay in the original location due to Health and Safety and the weight.

1409/60 **Public Participation Period**
Residents of Fremington Quay raised concerns about parking and requested more signage to help with the problem.

Cllr Cann entered the meeting.

It was agreed to organise a meeting at Fremington Quay with DCC, the Police, Residents and the Parish Council to discuss this issues and find a way forward.

Residents were concerned about the anti-social behaviour taking place at Fremington Quay between the hours of 8pm and 12pm; there were concerns about weeds and broken benches. Residents also raised concerns about the dips along the BOAT Road which require filling.

1409/61 **To approve and sign the minutes of meeting held on 31st July 2014 as a correct record**

It was **resolved**, with no votes to the contrary, to approve the minutes of the meeting held on 31st July 2014 as a correct record. Cllr Harris duly signed the minutes.

1409/62 **To receive and consider plans to update the café area at Fremington Quay**
Members considered plans to carry out a small refit to the café area at Fremington Quay, the works would include closure of the Heritage Centre and café for up to 10days and: -

- Repainting (in keeping with the Heritage Centre colours)
- Replace cupboards with new bespoke wooden ones
- Move pergal milk machine
- Install self-service cutlery stand
- Removal of breakfast bar stool area
- Installation of new larger drinks fridge
- Explore the possibility of serving ice creams through the window
- Installation of new signage

It was **resolved**, with no votes to the contrary, to agree in principle to the plans subject to approval of the final drawings and consultation with the Environment Group with regards to the Heritage Centre.

- 1409/63 **To receive and consider draft plans for the replacement of the Beechfield Centre**
Members considered the draft plans for the replacement of the Beechfield Centre two comments had been received by members prior to the meeting which were: -
1. The changing rooms should be bigger
 2. The ref should have a separate shower room
- The Clerk had spoken to the Football Club informally about the comments and the football club were, at this stage, happy with the plans as proposed.
- It was **resolved**, with no votes to the contrary, to start the public consultation process with the draft plans.
- 1409/64 **To receive and consider proposals for the upgrade and refurbishment of the Swallowfield Play Area**
Members considered plans for the upgrade and refurbishment of the Swallowfield Play Area which included: -
- Retain the existing:
Seasaw
Wobble Board
4 Way Rocker
Toddler Swings
- The Seasaw and Toddler swings will be repainted and the exiting rubber tiles will be overlaid with wet pour @ 20mm.
- The following will be removed from site: -
Horse rocker
Multiplay
Roundabout Junior Swing
And all the rubber tiles, the concrete bases will be broken up and soil and turf will be laid.
- The following will be installed: -
Multiplay
Car Rocker
Silver Swing Junior
Carousel
- It was **resolved**, with no votes to the contrary, to organise a site meeting for the Parks and Playing Fields Committee and to invite Cllr Cann to attend.
- 1409/65 **To consider request to use the Village Green for “Fox Fest”**
Members were informed that the Fox was seeking permission to use the Village Green for Easter 2015 to hold a 1 day event from 12pm – 7/8pm similar to Party at the Manor. It will be a family orientated day with music, food and a beer festival on the Green, music will continue in The Fox following the event.
- The Parish Council holds a copy of the Fox’s Public Liability Insurance any Approval will be subject to the signing of a hire agreement. As previously the Village Green is not licensed for live music, recorded music or the sale of alcohol and it would be the Fox’s responsibility to enquire and obtain any necessary licenses for the event.
- It was **resolved**, with no votes to the contrary, to agree in principle subject to The Fox obtaining all necessary licences, it was noted that an item had been requested for the next Full Council meeting to consider a pricing structure for the hire of Parish Council land and facilities and it was further **resolved**, with no votes to the contrary, to agree a price following this meeting.

- 1409/66 **To receive an update on additional Grass Cutting in Fremington Parish**
Members were informed that the Parish Council had been investigating the possibility of taking over the cutting of amenity areas in the Parish from the North Devon Council. Unfortunately the District Council Contractors feel that losing the work from their contract would have a negative impact on their business in North Devon and, therefore, the District Council is unable to hand the grass cutting of these amenity areas to the Parish Council. It was **resolved**, with no votes to the contrary, to forward the information to District Cllrs Cann and Biederman for perusal.
- 1409/67 **To receive and consider request to install a proposed WPD cable**
Members considered the request to install a new WPD cable underground through the Nature Reserve and it was **resolved**, with no votes to the contrary, to organise a site meeting for further consideration.
- 1409/68 **To consider request for permission to erect a lean-to Structure on the Scout Hut for additional storage at Eilerslie Road**
Members considered the request and it was **resolved**, with no votes to the contrary, to approve in principle but to delegate the approval of design and materials to the Clerk.
- 1409/69 **To consider drainage scheme Phase 2 at Griggs Field** (item requested by Cllr Harris)
It was reported that the drainage scheme, as approved by Committee, had been implemented at Griggs Field, the contractor had suggested monitoring the situation for at least one winter before undertaking further works. The contractor had advised that there is an area within a disused gateway where a trench could be dug to help alleviate the problem further and it was **resolved**, with no votes to the contrary, to monitor the drainage and to delegate the expenditure of up to £100 to the Clerk for the purpose of digging the trench.
- 1409/70 **To consider in light of possible development on the green site at Hollamoor should we be considering allocating it as a Village Green?** (Item requested by Cllr Cann)
Cllr Cann explained that he had received a petition from residents who wished to keep this area as open space and not developed on; the land in question is currently in the ownership of North Devon Homes. Members considered the request, and it was **resolved**, with no votes to the contrary, to support the residents' aspirations in keeping the area as an open space, it was further **resolved**, with no votes to the contrary, to invite residents to a meeting to discuss a way forward.
- 1409/71 **To ratify decision taken at the site meeting to replace the front door at the Warden's Accommodation, Fremington Quay**
At the site meeting at Fremington Quay some time ago it was agreed to replace the front door of the warden's accommodation with a green composite door and to investigate the possibility of placing the current front door on the back. Having spoken to the companies it would not be possible (nor would they get involved) in placing the current front door on the back of the property, therefore it was advised, at this stage, to replace the front door only. The following quotations had been received and the Clerk informed members that she had an interest in one of the companies; following the change in specification one company did not provide a quotation.

Companies that quoted (in no particular order)

Fair Price Windows
AW. Windows
Clearline Windows

Quotations received (in no particular order and not the same order as above)

- A) £795
- B) £890
- C)

It was **resolved**, with no votes to the contrary, to ratify the decision taken at the site meeting and replace the front door of the Warden's Accommodation at Fremington Quay with a green composite door (the door will have a white frame), it was further **resolved**, with no votes to the contrary, to accept the cheapest quotation.

PART B

1409/72 It was **resolved** that under Section 1(2) of the Public Bodies (Admission to Meetings) Act 1960 that the public and press be excluded from the meeting for the following item as it involves the likely disclosure of confidential information:

Members of the public left the meeting.

1409/73 **To receive Water Sampling Results for Fremington Quay**
It was **resolved**, with no votes to the contrary, to note the results.

1409/74 **To further consider correspondence from residents relating to the sewage treatment plant at Fremington Quay**
Following legal advice it was **resolved**, with no votes to the contrary, not to support proposals to alter the percentage of charges for the sewage treatment plant.

1409/75 **To consider a possible breach of a tenancy agreement**
It was resolved, with no votes to the contrary, to ensure the breach is rectified and to monitor and review the situation.

1409/76 **Close**
There being no further business the meeting closed at 11.10am.

Signed.....

Dated