

**Minutes of the Fremington Parish Council Parks and Playing Fields Committee
held on Thursday 26th June 2014 at 10.00am
at the Parish Council Offices, 12 Higher Road, Fremington**

- Present:** Cllrs D Harris (Chairman), J Bell, Ms M Scott, B Sherborne and T Wood
Mrs Victoria Woodhouse, Parish Clerk, Cllr C Bell, Cllr D Brailey, Mr D Beechey,
Treasurer Muddlebridge Allotment Association and Mrs J Evans, Chairman of the
Muddlebridge Allotment Association
- 1406/23 **Apologies for Absence**
Cllr F Biederman and residents of Fremington Quay.
- 1406/24 **Declarations of interests**
Cllr Ms Scott declared a Personal Interest in Items 1406/29 and 1406/32 as family
members live at Fremington Quay.
- 1406/25 **To agree the agenda as published**
It was **resolved**, with no votes to the contrary, to agree the agenda as published.
- 1406/26 **Chairman's Announcements**
The Chairman announced that he had been in discussions with North Devon Homes
about overgrown trees. It was agreed to write to North Devon Homes confirming the
discussions.
- 1406/27 **Public Participation Period**
Mr Beechey asked if the Committee could investigate as to why the wording stated that
members of the public could only make representations on items on the Agenda.
- 1406/28 **To approve and sign the minutes of meeting held on 29th May 2014 as a correct
record**
It was **resolved**, with no votes to the contrary, to approve the minutes of the meeting held
on 29th May 2014 as a correct record. Cllr Harris duly signed the minutes.
- 1406/29 **Issues raised by residents at Fremington Quay**
None.
- 1406/30 **To receive and consider correspondence from the Muddlebridge Allotment
Association**
Information had been circulated to members prior to the meeting. The Allotment
Association was concerned with the length of time it had taken to re-let one of the
allotment plots due to people on the waiting list no longer wishing to take the tenancy of
an allotment, the plot in question had become very overgrown in this time. It was
resolved, with no votes to the contrary, to investigate ways to address overgrown plots
should a delay in the re-letting of a plot occur in the future.

The Chairman proposed and it was unanimously agreed to move item 11 on the Agenda
forward to this point.
- 1406/31 **To discuss initial ideas for the replacement of the Beechfield Centre**
Mr J Stromski introduced himself to the Committee and asked for initial thoughts on the
design of the building he stressed that the main consideration must be vandalism and
break-ins. Members would like to see the building designed as secure as possible and
would not like to see security fencing around the building. It was agreed that anti-graffiti
paint could be used along with higher windows and roof lights. The inside needs to be as
maintenance free as possible and the building needs to be energy efficient with low
running costs. It was **resolved**, with no votes to the contrary, to arrange a working party
meeting with Mr Stromski and a representative of the football club to discuss in further
detail.

1406/32 **To receive and consider information relating to the café kitchen at Fremington Quay**

Correspondence had been received stating that the air flow was not sufficient for the gas cooker, which the tenants had installed, at Fremington Quay and it does not meet current regulations. The situation could be rectified with the installation of an air system and an interlock. It was **resolved**, with no votes to the contrary, to inform the tenants in writing that, as they installed the commercial cooker, it is their responsibility to install an air system and an interlock to ensure their equipment meets current regulations.

It was reported that at a meeting dated 28th November 2012 between Cllr R Cann, Mrs C Dalley (Parish Clerk) and the tenants it was agreed that the tenants would install a public toilets sign at their cost. Following receipt of the Grant towards the public toilets from North Devon Council the tenants felt the Parish Council should now pay for the sign as they had only received half of the grant. The Parish Clerk explained that it was agreed the other half of the grant was being placed in a sinking fund for future maintenance of the toilets. It was **resolved**, with no votes to the contrary, to inform the tenants that this sign was agreed two years ago and the Parish Council would like them to install a sign, at their cost as agreed in 2012, within one month or the Parish Council will arrange for the sign to be installed and re-charge the costs to the tenant, the sign must be in keeping with the Conservation Area.

1406/33 **Grass Cutting**
a) To consider grass cutting for amenity areas within Fremington

Members considered a proposal to include the grass cutting for the amenity areas at Heal Park football pitch, the grass bank outside of Fremington School and the grass area behind Beards Road in Fremington Parish Council's contract. It was **resolved**, with no votes to the contrary, to enter into discussions with the North Devon Council.

b) To consider ownership of and cutting of grass on open space at Maple Grove, Roundswell

Cllr Brailey explained the history of the open space and informed members that he was entering into discussions with the owners to give the land to an authority and asked if Fremington Parish Council would take ownership of the land if it was given to the Parish Council. Cllr Brailey further informed members that, at present, the area is very overgrown but there is a group of volunteers that would be willing to enhance the area before the Parish Council takes ownership.

Members considered the future use, ongoing maintenance and liability of taking ownership of the piece of land and it was **resolved**, with no votes to the contrary, to accept ownership of the piece of land if it is offered free of charge and subject to the area being in an acceptable and enhanced condition; it was further agreed that should the above happen the Parish Council will apply to the TAP fund for funds to pay for the first years grass cutting.

1406/34 **Close**

There being no further business the meeting closed at 11.10am.

Signed.....

Dated