



# Fremington Parish Council

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To: Members of the Finance & Personnel Committee:  
Cllrs F Biederman, B Clifton, Mrs S Kingdom and T Wood  
cc: All Members of the Parish Council

You are hereby summoned to attend a meeting of Fremington Parish Council **Finance & Personnel Committee** which will be held on **Monday, 8<sup>th</sup> September 2014** at **6.30pm** at **Fremington Parish Hall**, Higher Road, Fremington, for the purpose of transacting the following business.

In accordance with The Public Bodies (Admissions to Meetings) Act 1960 members of the public are welcome to attend.

**Victoria Woodhouse**  
**Clerk to the Council**

Date of issue: 2<sup>nd</sup> September 2014

## **AGENDA**

- 1 **Apologies** (Please make any apologies known to the Clerk)
- 2 **Declarations of Interest** - Members are reminded that all Interests must be declared at the beginning of the meeting and prior to the item being discussed
- 3 **To agree the agenda as published**
- 4 **Meeting Minutes – To approve and sign the Minutes of the Finance & Personnel Committee Meeting held on Monday 11<sup>th</sup> August 2014 as a correct record** (Copies have already been circulated to all Members)
- 5 **Chairman's Announcements - To receive a report from the Chairman**
- 6 **Staff Salaries - To approve staff salaries for the month of August 2014**
- 7 **Accounts Due for Payment and Receipts - To examine and agree the accounts due for payment and receipts received for the period from 12<sup>th</sup> August 2014 to 8<sup>th</sup> September 2014 (inclusive)**
- 8 **Budget Review – to review budget year to date**
- 9 **To consider draft Flag Flying Policy** (draft attached)
- 10 **To consider the purchase of a Contego FM Radio system with neck loop for use at Parish Council meetings**
- 11 **To consider further information and quotations for the upgrade of IT systems and software**
- 12 **To receive and review the Parish Council's Insurance renewal** (information enclosed)
- 13 **Close**

Victoria Woodhouse BA (Hons), Clerk and Responsible Financial Officer  
Vat No. 634 6617 30