



Fremington Parish Council

Council Offices, 12 Higher Road, Fremington, Barnstaple, EX31 3BG

Telephone: 01271 321063

E-mail: clerk@fremingtonparishcouncil.gov.uk

www.fremingtonparishcouncil.gov.uk



To: Members of the Finance & Personnel Committee:
Cllrs J Bell, F Biederman, B Clifton, Mrs S Kingdom and T Wood
cc: All Members of the Parish Council

You are hereby summoned to attend a meeting of Fremington Parish Council **Finance & Personnel Committee** which will be held on **Thursday, 30th October 2014** at **11am** in the Parish Council Office, 12 Higher Road, Fremington for the purpose of transacting the following business.

In accordance with The Public Bodies (Admissions to Meetings) Act 1960 members of the public are welcome to attend.

Victoria Woodhouse
Clerk to the Council

Date of issue: 23rd October 2014

AGENDA

- 1 **Apologies** (Please make any apologies known to the Clerk)
- 2 **Declarations of Interest** - Members are reminded that all Interests must be declared at the beginning of the meeting and prior to the item being discussed
- 3 **To agree the agenda as published**
- 4 **Meeting Minutes – To approve and sign the Minutes of the Finance & Personnel Committee Meeting held on Thursday 25th September 2014 as a correct record** (Copies have already been circulated)
- 5 **Chairman's Announcements - To receive a report from the Chairman**
- 6 **Staff Salaries - To approve staff salaries for the month of October 2014**
- 7 **Accounts Due for Payment and Receipts - To examine and agree the accounts due for payment and receipts received for the period from 26th September 2014 to 30th October 2014 (inclusive)**
- 8 **Budget Review – to review budget year to date**
- 9 **To assess the Grant Applications received for the financial year 2015/2016 and prepare a recommendation for full Council** (copy of grant applications enclosed)
- 10 **To consider draft budgets for 2015-2016** (information enclosed)
- 11 **To ratify decision taken by delegation relating to the computer systems**
- 12 **To consider draft Whistleblowing Policy** (draft enclosed)
- 13 **To approve release of funds from general reserves for the upgrade of the IT systems**

Victoria Woodhouse BA (Hons), Clerk and Responsible Financial Officer
Vat No. 634 6617 30

- 14 **To resolve:** that under section 1(2) of the Public Bodies (Admission to Meetings) Act 1960 that the public and press be excluded from the meeting for the following item as it involves the likely disclosure of confidential information:
- 15 **To receive update on staffing**
- 16 **Close**