



Fremington Parish Council

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To: Members of the Finance & Personnel Committee:
Cllrs J Bell, F Biederman, B Clifton, Mrs S Kingdom and T Wood
cc: All Members of the Parish Council

You are hereby summoned to attend a meeting of Fremington Parish Council **Finance & Personnel Committee** which will be held on **Thursday, 27th November 2014** at **11am** in the Parish Council Office, 12 Higher Road, Fremington for the purpose of transacting the following business.

In accordance with The Public Bodies (Admissions to Meetings) Act 1960 members of the public are welcome to attend.

Victoria Woodhouse
Clerk to the Council

Date of issue: 20th November 2014

AGENDA

- 1 **Apologies** (Please make any apologies known to the Clerk)
- 2 **Declarations of Interest** - Members are reminded that all Interests must be declared at the beginning of the meeting and prior to the item being discussed
- 3 **To agree the agenda as published**
- 4 **Meeting Minutes – To approve and sign the Minutes of the Finance & Personnel Committee Meeting held on Thursday 30th October 2014 as a correct record** (Copies have already been circulated)
- 5 **Chairman's Announcements - To receive a report from the Chairman**
- 6 **Staff Salaries - To approve staff salaries for the month of November 2014**
- 7 **Accounts Due for Payment and Receipts - To examine and agree the accounts due for payment and receipts received for the period from 31st October 2014 to 27th November 2014 (inclusive)**
- 8 **To consider draft budgets for 2015-2016** (information enclosed)
- 9 **To resolve the dates the Parish Council Office will be closed during the Christmas period**
- 10 **To resolve to grant the Clerk designated authority to make routine payments during December and the Council's Christmas recess**
- 11 **To resolve:** that under section 1(2) of the Public Bodies (Admission to Meetings) Act 1960 that the public and press be excluded from the meeting for the following item as it involves the likely disclosure of confidential information:
- 12 **To agree salaries following the agreement on Local Government Services pay for 2014 - 2016**
- 13 **Close**

Victoria Woodhouse BA (Hons), Clerk and Responsible Financial Officer
Vat No. 634 6617 30