

**Minutes of Fremington Parish Council Finance and Personnel Committee Meeting
Held on Thursday 27th November 2014 at 11.00am at the Parish Council Offices,
12 Higher Road, Fremington**

Present: Cllrs F Biederman (Chairman), J Bell, B Clifton and T Wood
Mrs V Woodhouse, Parish Clerk

1411/46 **Apologies for Absence**
Cllr Mrs S Kingdom.

1411/47 **Declarations of Interest**
Cllr Biederman declared a Personal Interest in item 1411/53

1411/48 **To agree the agenda as published**
It was **resolved** to agree the agenda as published.

PART A

1411/49 **To approve and sign the Minutes of the Finance and Personnel Committee Meeting held on Thursday 30th October 2014 as a correct record**
Copies had already been circulated to all Members. It was **resolved**, with no votes to the contrary, to approve the Minutes of the meeting held on Thursday 30th October 2014 as a correct record. Cllr Biederman duly signed the minutes.

1411/50 **Chairman's Announcements**
None.

1411/51 **Staff Salaries** – To approve staff salaries for the month of November 2014
It was **resolved** to approve the staff salaries, expenses, PAYE/NI and pension payments for the month of November 2014.

1411/52 **Accounts Due for Payment and Receipts** – To examine and agree the accounts due for payment and receipts received for the period 31st October 2014 to 27th November 2014 inclusive. The Parish Clerk circulated the payment and receipt lists along with the Bank Reconciliations.

It was **resolved**, with no votes to the contrary, to approve the payments totalling £15,798.92 and receipts totalling £9,593.92, copies of which are attached to these minutes as Appendix One.

1411/53 **To consider draft budgets for 2015-2016**
The draft budgets for 2015-2016 were considered, members asked if the possibility of a Franking Machine could be investigated and it was **resolved**, with no votes to the contrary, to accept the draft budgets, it was further **resolved**, with no votes to the contrary, to recommend a 2% increase in the precept to Full Council to meet the increase in costs.

1411/54 **To resolve the dates the Parish Council Office will be closed during the Christmas period**
It was **resolved**, with no votes to the contrary, to close the Parish Council Office on Tuesday 23rd December 2014 and reopen on Monday 5th January 2015.

1411/55 **To resolve to grant the Clerk designated authority to make routine payments during December and the Council's Christmas recess**
It was **resolved**, with no votes to the contrary, to grant the Clerk designated authority to make routine payments during December and the Council's Christmas recess.

PART B

1411/56 It was **resolved** that under Section 1(2) of the Public Bodies (Admission to Meetings) Act 1960 that the public and press be excluded from the meeting for the following item as it involves the likely disclosure of confidential information.

1411/57 **To agree salaries following the agreement on Local Government Services pay for 2014 -2016**
It was resolved, with no votes to the contrary to accept the Local Government Services Pay for 2014-2016 as agreed by the National Joint Council for Local Government Services.

1411/58 **Close**
The meeting closed at 11.30am.

Signed Dated