

**Minutes of Fremington Parish Council Finance and Personnel Committee Meeting  
Held on Monday 9<sup>th</sup> June 2014 at 6pm at Fremington Parish Hall, Higher Road,  
Fremington**

**Present:** Cllrs F Biederman, B Clifton and Mrs S Kingdom  
Mrs V Woodhouse, Parish Clerk and Cllr C Bell

Cllr Clifton called for nominations for Chairman.

1406/01 **To Elect a Committee Chairman for 2014-2015**

Cllr Biederman proposed, seconded by Cllr Clifton and it was **resolved**, with no votes to the contrary to elect Cllr Mrs Kingdom as Chairman for 2014-2015.

Cllr Mrs Kingdom took the Chair.

1406/02 **To Elect a Committee Vice-Chairman for 2014-2015**

Cllr Mrs Kingdom proposed, seconded by Cllr Clifton and it was **resolved**, with no votes to the contrary to elect Cllr Biederman as Vice-Chairman for 2014-2015.

1406/03 **Apologies for Absence**

As recorded on the attendance sheet apologies were received from Cllr T Wood and Cllr Mrs J Flynn.

1406/04 **Declarations of Interest**

None declared.

1406/05 **To agree the agenda as published**

It was **resolved** to agree the agenda.

1406/06 **To approve and sign the Minutes of the Finance and Personnel Committee Meeting held on Monday 12<sup>th</sup> May 2014 as a correct record**

Copies had already been circulated to all Members. It was **resolved** with no votes to the contrary, to approve the Minutes of the meeting held on Monday 12<sup>th</sup> May 2014 as a correct record. Cllr Mrs Kingdom duly signed the minutes.

1406/07 **Chairman's Announcements**

None

**PART A**

1406/08 **Staff Salaries** – To approve staff salaries for the month of May 2014

It was **resolved** to approve the staff salaries, expenses, PAYE/NI and pension payments for the month of May 2014.

1406/09 **Accounts Due for Payment and Receipts** – To examine and agree the accounts due for payment and receipts received for the period 13<sup>th</sup> May 2014 to 9<sup>th</sup> June 2014 inclusive. The Parish Clerk circulated the payment and receipt lists along with the Bank Reconciliations.

Cllr C Bell proposed a vote of thanks to the Grass Contractor for ensuring the Cemetery remains well kempt; it was **resolved**, with no votes to the contrary, to extend the Council's gratitude to the Contractor.

It was **resolved**, with no votes to the contrary, to approve the payments totalling £14,820.24 and receipts totalling £876.41, copies of which are attached to these minutes as Appendix One.

1406/10 **Budget Review** – To review the budget for year to date

The Clerk circulated the budget sheets. It was **resolved** to note the budget sheets and the information contained therein.

1406/11      **To consider electronic payments**  
Members considered the system of electronic payments for contractors and invoices, it was noted that the Statement of Internal Control had been reviewed and Financial Regulations amended to ensure adequate controls and it was **resolved**, with no votes to the contrary, to make payments electronically wherever possible in line with the adopted and amended Financial Regulations.

**PART B**

1406/12      It was **resolved** that under Section 1(2) of the Public Bodies (Admission to Meetings) Act 1960 that the public and press be excluded from the meeting for the following item as it involves the likely disclosure of confidential information:

1406/13      **To consider staffing issues**  
The Parish Clerk updated members on the current staffing issues and it was **resolved**, with no votes to the contrary, to note the course of action at this stage. Confidential information is provided in Appendix Two for Councillors only.

1406/14      **Close**  
The meeting closed at 6.30pm.

Signed ..... Dated .....