



Fremington Parish Council

Council Offices, 12 Higher Road, Fremington, Barnstaple, EX31 3BG

Telephone: 01271 321063

E-mail: clerk@fremingtonparishcouncil.gov.uk

www.fremingtonparishcouncil.gov.uk



To: Members of the Finance & Personnel Committee:
Cllrs J Bell, Mrs J Flynn, B Hockin, Mrs S Kingdom and T Wood.
cc: All Members of the Parish Council

You are hereby summoned to attend a meeting of Fremington Parish Council **Finance & Personnel Committee** which will be held on **Monday, 7th April 2014** at **6.00pm** at **Fremington Parish Hall**, Higher Road, Fremington, for the purpose of transacting the following business.

In accordance with The Public Bodies (Admissions to Meetings) Act 1960 members of the public are welcome to attend.

Victoria Woodhouse
Clerk to the Council

Date of issue: 1st April 2014

AGENDA

- 1 **Apologies** (Please make any apologies known to the Clerk)
- 2 **Declarations of Interest** - Members are reminded that all Interests must be declared at the beginning of the meeting and prior to the item being discussed
- 3 **To agree the agenda as published**
- 4 **Meeting Minutes – To approve and sign the Minutes of the Finance & Personnel Committee Meeting held on Monday 10th March 2014 as a correct record** (Copies have already been circulated to all Members)
- 5 **Chairman’s Announcements - To receive a report from the Chairman**
- 6 **Staff Salaries - To approve staff salaries for the month of March 2014**
- 7 **Accounts Due for Payment and Receipts - To examine and agree the accounts due for payment and receipts received for the period from 11th March 2014 to 7th April 2014 (inclusive)**
- 8 **Budget Review – To review the Budget for the year to date**
- 9 **To receive report on the Local Audit and Accountability Act 2014 and Repeal of S.150 (5) of the Local Government Act 1972 – Implementation (England)** (copy attached)
- 10 **To review Parish Council’s policies** (copies enclosed)
 - Investment Strategy
 - Health and Safety
 - Grievance Procedure
 - Disciplinary Procedure
 - Performance and Conduct
 - Flexible Working

Victoria Woodhouse BA (Hons), Clerk and Responsible Financial Officer
Vat No. 634 6617 30

Lone Working
Smoke Free
Equal Opportunities
Data Protection
Maternity
Recruitment and Selection
Request for time off for Jury Service, Public Duties, Training/Study Leave and Medical
Appointments
Complaints Procedure
Grants
Co-option
Statement of Internal Control

- 11 **To receive and consider Fire Extinguisher Service Report** (copy attached)
- 12 **To consider request from the Tews Lane Committee for financial assistance towards a new Water Heater**
- 13 **Close**