

**Minutes of Fremington Parish Council Finance and Personnel Committee Meeting
Held on Thursday 25th September 2014 at 11.15am at the Parish Council Offices, 12 Higher
Road, Fremington**

The meeting started late due to the Parks and Playing Fields meeting running over time.

Present: Cllrs Mrs S Kingdom (Chairman), F Biederman, B Clifton and T Wood
Mrs V Woodhouse, Parish Clerk

1409/77 **Apologies for Absence**
Cllr J Bell.

1409/78 **Declarations of Interest**
Cllr Biederman declared a Personal Interest in Item 1409/83 as he works for Royal Mail.

1409/79 **To agree the agenda as published**
It was **resolved** to agree the agenda as published.

PART A

1409/80 **To approve and sign the Minutes of the Finance and Personnel Committee Meeting held on Monday 8th September 2014 as a correct record**
Copies had already been circulated to all Members. It was **resolved**, with no votes to the contrary, to approve the Minutes of the meeting held on Monday 8th September 2014 as a correct record. Cllr Mrs Kingdom duly signed the minutes.

1409/81 **Chairman's Announcements**
None.

1409/82 **Staff Salaries** – To approve staff salaries for the month of September 2014
It was **resolved** to approve the staff salaries, expenses, PAYE/NI and pension payments for the month of September 2014.

1409/83 **Accounts Due for Payment and Receipts** – To examine and agree the accounts due for payment and receipts received for the period 9th September 2014 to 25th September 2014 inclusive. The Parish Clerk circulated the payment and receipt lists along with the Bank Reconciliations.

It was **resolved**, with no votes to the contrary, to approve the payments totalling £18,051.65 and receipts totalling £662.00, copies of which are attached to these minutes as Appendix One.

1409/84 **Budget Review** – To review the budget for year to date
The Clerk provided an update on the budget to date. It was **resolved** to note the budget report.

1409/85 **To consider draft Safeguarding Policy**
Members considered the draft Safeguarding Policy and it was **resolved**, with no votes to the contrary, and with the addition of "Mental Health" to paragraph 1.2 Definition, to adopt the policy.

1409/86 **To review Standing Order W and submit a recommendation to Full Council**
It was noted that the quorum for council meetings under Standing Order W was one third of the council, members considered if this was sufficient and it was **resolved**, with no votes to the contrary, to monitor the situation.

1409/87 **To review Model Publication Scheme**
Members reviewed the Model Publication Scheme and it was **resolved**, with no votes to the contrary, to add in the charge for hard copies which would be at cost.

1409/88

To consider allocation of funds towards boulders to improve car parking at Fremington Quay

Members were informed that the Parks and Playing Fields Committee had agreed to arrange a meeting to discuss parking at Fremington Quay and it was **resolved**, with no votes to the contrary, to defer this item.

1409/89

Close

The meeting closed at 11.45am.

Signed Dated