



Fremington Parish Council



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To all Fremington Parish Councillors

You are hereby summoned to attend the **Annual Meeting of Fremington Parish Council**, which will be held on **Monday, 18th May 2015**, at **Fremington Church Hall**, Church Hill, Fremington, at **7.00pm** for the purpose of transacting the following business.

In accordance with The Public Bodies (Admissions to Meetings) Act 1960 members of the public are welcome to attend.

12th May 2015

Victoria Woodhouse
Clerk to the Council

AGENDA

- 1 To Elect the Chairman for 2015/16 and presentation of Chain of Office**
- 2 The Chairman will read and sign the prescribed 'Declaration of Acceptance of Office'**
- 3 To Elect the Vice-Chairman for the year 2015/16**
- 4 Apologies** (Please make any apologies known to the Clerk)
- 5 Declarations of interest** - To receive declarations of personal interests and disclosable pecuniary interests (DPIs) in respect of items on this agenda. Members are reminded that all interests:
 - should be declared at the beginning of the meeting
 - should be declared prior to the item being discussed
 - must be declared on the 'Register of Interests' form, at the meeting, when making a declaration. (Copy of form enclosed with this agenda.)
- 6 Chairman's Announcements**
- 7 Delivery by Councillors of their Declarations of Acceptance of Office**
- 8 To agree the agenda between Part A and Part B (Confidential)**

PART A

- 9 To approve and sign the minutes of the Fremington Parish Council meeting held on Monday, 13th April 2015 as a correct record** (Copies enclosed)

Victoria Woodhouse BA (Hons), Clerk and Responsible Financial Officer
Vat No. 634 6617 30

- 10 **To receive, and to ratify the decisions therein, the minutes of the following committee and sub committee meetings** (Copies enclosed):
 - Tews Lane Committee held on Monday 27th April 2015
 - Fremington Quay Management Committee held on Tuesday 28th April 2015
 - Finance & Personnel Committee held on Thursday 30th April 2015
 - 11 **To receive reports from outgoing Committee Chairmen:**
 - Finance & Personnel Committee
 - Footpaths Committee
 - Parks & Playing Fields Committee
 - Tews Lane Committee
 - 12 **To reaffirm the Parish Council's Eligibility for the use of the General Power of Competence**
 - 13 **To appoint all members of the Council to serve on the Burial Authority**
 - 14 **To appoint five Councillors to serve on the Finance & Personnel Committee**
All members elected to this committee to please sign bank mandate forms before leaving the meeting (Pro-forma is attached)
 - 15 **To appoint seven Councillors to serve on the Parks & Playing Fields Committee**
(Pro-forma is attached)
 - 16 **To appoint five Councillors to serve on the Footpaths Committee** (Pro-forma is attached)
 - 17 **To appoint five Councillors to serve on the Tews Lane Committee** (Pro-forma is attached)
 - 18 **To approve that the Chairman, Vice Chairman, Chairman of Finance & Personnel Committee and the Chairman of the relevant committee most closely related to the particular matter constitute an Emergency Committee**
 - 19 **To appoint representatives to outside bodies** (Pro-forma is attached)
 - 20 **To review the Council's Standing Orders** (copies are available in the Councillor packs)
 - 21 **To review the Council's Financial Regulations** (copies are available in the Councillor packs)
 - 22 **To review the Council's Assets and Lease Arrangements** (A copy of the Council's Asset Register and Lease Arrangements are enclosed with the agenda)
 - 23 **To receive the Councillors attendance record for 2014/15** (Copy enclosed)
 - 24 **To receive a report from the Police**
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25 Public Participation Period

Members of the public are permitted to make representations, answer questions and give evidence in respect of any item of business included in the agenda. The period of time which is designated for public participation shall not exceed 15 minutes. Each member of the public is entitled to speak once only in respect of business itemised on the agenda and shall not speak for more than 3 minutes. A question asked by a member of the public during this period shall not require a response or debate.

26 To Receive and Agree the Internal Audited Accounts for the Financial Year 2014/2015 together with the Parish Council's Internal Auditor's Report (Copy documentation enclosed)**27 To Review the Council's Statement of Internal Control for the financial year 2015-2016 in accordance with the Local Government Act 2003** (A copy is available in the policy booklet within your Councillor packs)**28 To Consider and Agree the Audit Commission's Annual Return for the Year Ended 31st March 2015** (Copy documentation enclosed)**29 To Discuss and Agree the Annual Governance Statement Detailed in the Audit Commission's Annual Return for the Year Ended 31st March 2015** (Copy documentation enclosed)**30 To review the Members' Code of Conduct** (Copy has already been circulated, no changes proposed)**31 To review the Parish Council's Insurance with NFU Mutual** (information enclosed)**32 To consider correspondence relating to the Parish Council's Right of Way** (information enclosed)**33 Highways issues – update****34 Matters to Note (all held in the office unless specified as enclosed)**

- Letter from Planning Manager, Torridge District Council relating to Planning Appeal - development at Knapp House Activity Centre, Churchill Way, Northam, Bideford (Copy enclosed)
- Letter from LTPH Properties re Planning Application for development at Knapp House Activity Centre, Churchill Way, Northam, Bideford (Copy enclosed)
- Letter from NDC re non-material amendment to Planning Application 55433 – 10 Merrythorn Road, Fremington, Barnstaple (Copy enclosed)
- Notice from DCC re temporary prohibition of through traffic & parking – Road from Synocks Cross to Horwood Cross, Eastleigh from 21st May for five days – alternative route
- Update from Encompass Southwest Ltd relating to recent changes to projects and staffing
- Letter from Post Office Ltd relating to temporary closure of Yelland Post Office
- Letter from Department for Transport re capacity on the B3233 (Copy enclosed)
- North Devon Healthcare NHS Pulse – Issue 24, Spring 2015

35 District and County Councillors' Reports – To receive reports from the District & County Councillors

36 Devon County Council – Planning Application

Devon County Council, the determining Authority, has asked for comments from this Parish Council on the following planning application:

Ref: DCC/3755/2015

Proposal: Retention of two existing modular classrooms, Block 06 & 07, for a further five years

Location: Fremington Community Primary School, Beechfield Road, Fremington, Barnstaple

Applicant: Devon County Council

37 North Devon Council – Planning Applications

North Devon Council, the determining Authority, has asked for comments from this Parish Council on the following planning applications:

58940 Proposal: Erection of detached garage

Location: 3 Rushcott Close, Yelland, Barnstaple

Applicant/Agent: Mr R Hobbs

58996 Proposal: Demolition of utility room, erection of conservatory & construction of roof gable

Location: The Mill House, Fremington, Barnstaple

Applicant/Agent: Mr M Ash

59065 Proposal: (Class M(A)(B)) – Prior approval application for change of use from retail (use Class A1/A2) to residential (use Class C3)

Location: 131 Yelland Road, Fremington, Barnstaple

Applicant/Agent: Mr D Judges

59076 Proposal: Erection of new barn for storage

Location: Lower Yelland Farm, Yelland, Barnstaple

Applicant/Agent: Mr A Moore

59128 Proposal: Extension to dwelling

Location: 5 Higher Westlake Road, Roundswell, Barnstaple

Applicant/Agent: Mr & Mrs Rosser

59175 Proposal: Listed building application for demolition of utility room, erection of conservatory & construction of roof gable

Location: The Mill House, Mill Road, Fremington, Barnstaple

Applicant/Agent: Mr M Ash

59180 Proposal: Extension to dwelling

Location: 10 Pathfield Close, Roundswell, Barnstaple

Applicant/Agent: Miss R Higgs

59206 Proposal: Construction of raised deck and access steps to rear of property

Location: 66 Lynhurst Avenue, Sticklepath, Barnstaple

Applicant/Agent: Mr & Mrs M & E Towns

59231 Proposal: Erection of garage

Location: 1 Merrythorn Road, Fremington, Barnstaple

Applicant/Agent: Mr R Sharples

59233 Proposal: Extension & alterations to dwelling
 Location: 11 Broady Strap, Fremington, Barnstaple
 Applicant/Agent: Mr D Woolacott

38 Devon County Council – Planning Decisions

Devon County Council, the determining Authority, has APPROVED the following application with conditions as filed:

North Devon Council Application 58959
 Devon County Council Ref: DCC/3736/2015
 Proposal: To install a two classroom pre-fabricated unit (with WCs and cloak space) to the rear of the school, re-model the existing grass playing field and re-surface and mark the entire car park
 Location: Sticklepath Primary School, Woodville, Barnstaple
 Applicant/Agent: Mrs K Wotton

39 North Devon Council – Planning Decisions

To note that North Devon Council, the determining Authority, has APPROVED the following applications with conditions as filed:

58735 Proposal: Extensions to dwelling
 Location: Police House, Bickington Road, Bickington, Barnstaple
 Applicant/Agent: Mr A Mr A Surridge

58820 Proposal: Erection of a dwelling
 Location: Summers, Bickington, Barnstaple
 Applicant/Agent: Alan Kingdon Architectural Services

58869 Proposal: Erection of one dwelling with associated works
 Location: Garden of 11 Thornlea Avenue, Fremington, Barnstaple
 Applicant/Agent: Mr D Lobato

58872 Proposal: Extension to dwelling
 Location: 2A Chilpark, Fremington, Barnstaple
 Applicant/Agent: Mr P Price

58906 Proposal: Extension to dwelling
 Location: 59 Beechfield Road
 Applicant/Agent: Mr K Dyer

58922 Proposal: Application for works to trees subject to a Tree Preservation Order in respect of removal of a Monterey Cypress (T3) & Pine (T4)
 Location: West Brookfield, Fremington, Barnstaple
 Applicant/Agent: Dr N Burge

58990 Proposal: Application for consent for works to trees covered by a Tree Preservation Order in respect of selective reduction of 1 Oak tree
 Location: 78 Lagoon View, Yelland, Barnstaple
 Applicant/Agent: Mr M Viall

58994 Proposal: Extension to dwelling & conversion of attached garage
 Location: 55 Lynhurst Avenue, Sticklepath, Barnstaple
 Applicant/Agent: Martin Scott

58995 Proposal: Erection of garage with a bedroom above attached to the side of existing house
Location: 7 Higher Westlake Road, Roundswell, Barnstaple
Applicant/Agent: Mr J Knowles

North Devon Council, the determining Authority, has REFUSED the following application:

58294 Proposal: Variation of condition 36 (restriction of dwelling height) attached to Planning permission 56054 to allow for distribution of dwelling heights as detailed on the revised scale and massing strategy (amended description and amended plans)
Location: Land at Allenstyle, Yelland, Barnstaple
Applicant/Agent: Mr M Steart, Woodward Smith Chartered Architects

The following application has been WITHDRAWN and will no longer be considered:

58926 Proposal: Extension to dwelling to create dependant relatives annexe
Location: 36 Juniper Court, Roundswell, Barnstaple
Applicant/Agent: Mrs N Busby

ALL PLANNING APPLICATIONS CAN BE VIEWED AT THE PARISH COUNCIL OFFICES BETWEEN 9.00AM – 1.00PM MONDAY-FRIDAY

ANY MEMBER OF THE PUBLIC WISHING TO MAKE REPRESENTATIONS REGARDING ANY OF THE PLANNING APPLICATIONS TO BE CONSIDERED MUST NOTIFY THE PARISH CLERK NO LATER THAN 12 NOON ON THE DAY OF THE MEETING

40 Councillors Questions

PART B

There are no items for Part B

41 Close

