

**Minutes of Fremington Parish Council Finance and Personnel Committee Meeting
Held on Thursday 30th June 2016 at 11.00am at the Parish Council Offices,
12 Higher Road, Fremington**

- Present:** Cllrs D Chalmers (Chairman), K Groves A Rennles, Mrs S Kingdom and T Wood
Mrs V Woodhouse, Parish Clerk
Cllrs Mrs J Dyson and F Biederman (from Min No. 1606/44)
- 1606/36 **Apologies for Absence**
None.
- 1606/37 **Declarations of Interest**
None.
- 1606/38 **To agree the agenda as published**
It was **resolved** to agree the agenda as published.
- 1606/39 **To approve and sign the Minutes of the Finance and Personnel Committee Meeting held on Thursday 26th May 2016 as a correct record**
Copies had already been circulated to all Members. It was **resolved**, with no votes to the contrary, to approve the Minutes of the meeting held on 26th May 2016 as a correct record. Cllr Chalmers duly signed the minutes.
- 1606/40 **Chairman's Announcements**
None.
- 1606/41 **Public Participation**
None.
- 1606/42 **Staff Salaries** – To approve staff salaries for the month of June 2016
It was **resolved** to approve the staff salaries, expenses, PAYE/NI and pension payments for the month of June 2016.
- 1606/43 **Accounts Due for Payment and Receipts** – To examine and agree the accounts due for payment and receipts received for the period 27th May 2016 to 30th June 2016. The Parish Clerk circulated the payment and receipt lists along with the Bank Reconciliation.
- It was **resolved**, with no votes to the contrary, to approve the payments totalling £20,751.51 and receipts totalling £2,073.62, copies of which are attached to these minutes as Appendix One.
- Cllr Biederman entered the meeting.
- 1606/44 **Budget Review – To review the Budget for the year to date**
The Clerk provided an update on the budget to date. It was **resolved** to note the budget report.
- 1606/45 **To consider quotations for Periodic Electrical Inspections and Portable Appliance Testing**
Members were informed that the Periodic Electrical Inspections and Portable Appliance Testing was due and it was **resolved**, with no votes to the contrary, to instruct Ashtons to undertake the testing at a cost of £966.



1606/46

To receive information and associated quotations relating to the review of the Parish Council's Website

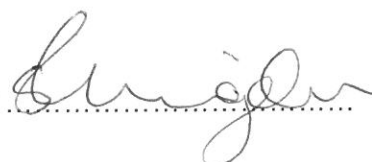
Members were informed that the Parish Council's website had not been reviewed for over six years, it is difficult for users to navigate and is time consuming for staff to update. Three quotations were received for alternative websites and website providers, including a redesign of the exiting website. The design, layout, cost and ease of use on portable devices were all considered and it was **resolved**, with no votes to the contrary, to appoint Western Web to produce a new website for the Parish Council at a cost of £650 plus an annual service fee of £67 and renewal of fremingtonparish.gov.uk £45.

1606/47

Close

The meeting closed at 11.30am.

Signed



Dated

8-7-16