

**Minutes of Fremington Parish Council Finance and Personnel Committee Meeting  
Held on Thursday 28<sup>th</sup> January 2016 at 10.00am at the Parish Council Offices,  
12 Higher Road, Fremington**

- Present:** Cllrs D Chalmers (Chairman), K Groves, Mrs S Kingdom, A Rennles and T Wood  
Mrs V Woodhouse, Parish Clerk
- 1601/31      **Apologies for Absence**  
None.
- 1601/32      **Declarations of Interest**  
None.
- 1601/33      **To agree the agenda as published**  
It was **resolved** to agree the agenda as published.
- 1601/34      **To approve and sign the Minutes of the Finance and Personnel Committee Meeting held on Thursday 26<sup>th</sup> November 2015 as a correct record**  
Copies had already been circulated to all Members. It was **resolved**, with no votes to the contrary, to approve the Minutes of the meeting held on 26<sup>th</sup> November 2015 as a correct record. Cllr Chalmers duly signed the minutes.
- 1601/35      **Chairman's Announcements**  
The Chairman announced that the precept had been set by the Parish Council the tax base had increased since last year and the actual rise was £3.20 per year based on a Band D property. A contribution of £34.75 a year from the Council Tax (based on a Band D Property).
- 1601/36      **Staff Salaries** – To approve staff salaries for the months of December 2015 & January 2016  
It was **resolved** to approve the staff salaries, expenses, PAYE/NI and pension payments for the months of December 2015 & January 2016.
- 1601/37      **Accounts Due for Payment and Receipts** – To examine and agree the accounts due for payment and receipts received for the period 27<sup>th</sup> November 2015 to 28<sup>th</sup> January 2016. The Parish Clerk circulated the payment and receipt lists along with the Bank Reconciliations.  
  
It was **resolved**, with no votes to the contrary, to approve the payments totalling £33,836.61 and receipts totalling £3,755.48, copies of which are attached to these minutes as Appendix One.
- 1601/38      **To receive correspondence from Lloyds Bank and note recharge of costs to the Council**  
It was reported that opening the Parish Council's 3 month fixed term deposit account had been a lengthy and complicated process, the account had finally been opened on the 2<sup>nd</sup> December 2015 with £100,000 deposited; however, the interest is now lower than Lloyds quoted in July when the Parish Council first tried to open the account.  
  
Due to the length of time Lloyds had taken to open the fixed term deposit savings account and the interest lost, the Clerk had written a letter of complaint on behalf of the Council. In response Lloyds had apologised for the situation and the delays that had been caused. In addition, the bank had credited the Parish Council's account with £163.84 which is the gross interest on £100,000 for three months at the higher interest rate of 0.65%, £20.17 gross interest to cover the shortfall the Parish Council will receive as a result of the lower interest rate of 0.57% due to the delays. Lloyds had also credited £48 to cover the call costs and £300 to cover the Clerk's time in dealing with this matter. The total compensation from Lloyds Bank credit to the Parish Council's account was £532.01.  
  
It was **resolved**, with no votes to the contrary, to note the information and inform the Parish Council at the next Full Council Meeting.

1601/39      **To note completion of training**  
Members were informed that the Deputy Services Officer had completed the Introduction to Local Council Management. It was **resolved**, with no votes to the contrary, to congratulate and extend thanks on behalf of the Parish Council to the staff member. It was further **resolved**, with no votes to the contrary, to award 1SCP point from the date of completion (30<sup>th</sup> December 2015).

1601/40      It was **resolved** that under Section 1(2) of the Public Bodies (Admission to Meetings) Act 1960 that the public and press be excluded from the meeting for the following item as it involves the likely disclosure of confidential information.

**PART B**

1601/41      **To consider additional staff hours**  
Members considered additional staff hours; it was noted that budgetary provision had been made from the 1<sup>st</sup> April and it was **resolved**, with no votes to the contrary, to approve an additional four hours a week for the Handyperson from the 1<sup>st</sup> April 2016. It was noted that any change to a contract would require the agreement of the staff member.

1601/42      **Close**  
The meeting closed at 10.30am.

Signed .....      Dated .....