



Fremington Parish Council



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To all Fremington Parish Councillors

You are hereby summoned to attend the **Annual Meeting of Fremington Parish Council**, which will be held on **Monday, 9th May 2016**, at **Fremington Parish Hall**, , Fremington, at **7.00pm** for the purpose of transacting the following business.

In accordance with The Public Bodies (Admissions to Meetings) Act 1960 members of the public are welcome to attend.

Victoria Woodhouse
Clerk to the Council

3rd May 2016

AGENDA

- 1 To Elect the Chairman for 2016/17 and presentation of Chain of Office**
- 2 The Chairman will read and sign the prescribed 'Declaration of Acceptance of Office'**
- 3 To Elect the Vice-Chairman for the year 2016/17**
- 4 Apologies** (Please make any apologies known to the Clerk)
- 5 Declarations of interest** - To receive declarations of personal interests and disclosable pecuniary interests (DPIs) in respect of items on this agenda. Members are reminded that all interests:
 - should be declared at the beginning of the meeting
 - should be declared prior to the item being discussed
 - must be declared on the 'Register of Interests' form, at the meeting, when making a declaration. (Copy of form enclosed with this agenda.)
- 6 Chairman's Announcements**
- 7 To agree the agenda between Part A and Part B (Confidential)**

PART A

- 8 To approve and sign the minutes of the Fremington Parish Council meeting held on Monday, 25th April 2016 as a correct record (Copies enclosed)**

- 9 **To receive, and to ratify the decisions therein, the minutes of the following committee and sub committee meetings** (Copies enclosed):
 - Fremington Quay Management Committee held on Tuesday 26th April 2016
 - Finance & Personnel Committee held on Thursday 28th April 2016
 - Parks & Playing Fields Committee held on Thursday 28th April 2016
- 10 **To receive reports from outgoing Committee Chairmen:**
 - **Finance & Personnel Committee**
 - **Footpaths Committee**
 - **Parks & Playing Fields Committee**
 - **Tews Lane Committee**
 - **Fremington Quay Management Committee**
- 11 **To review the Council's Standing Orders** (copies are available in the Councillor packs)
- 12 **To review the Council's Financial Regulations** (copies are available in the Councillor packs)
- 13 **To appoint all members of the Council to serve on the Burial Authority**
- 14 **To appoint five Councillors to serve on the Finance & Personnel Committee**
All members elected to this committee to please sign bank mandate forms before leaving the meeting
- 15 **To appoint seven Councillors to serve on the Parks & Playing Fields Committee**
- 16 **To appoint five Councillors to serve on the Footpaths Committee**
- 17 **To appoint five Councillors to serve on the Tews Lane Committee**
- 18 **To appoint nine Councillors to serve on the Fremington Quay Management Committee**
- 19 **To approve that the Chairman, Vice Chairman, Chairman of Finance & Personnel Committee and the Chairman of the relevant committee most closely related to the particular matter constitute an Emergency Committee**
- 20 **To appoint representatives to outside bodies**
- 21 **To review the Council's Assets and Lease Arrangements** (A copy of the Council's Asset Register and Lease Arrangements are enclosed with the agenda)
- 22 **To receive the Councillors attendance record for 2015/16** (Copy enclosed)
- 23 **To receive a report from the Police**
- 24 **Public Participation Period**
 Members of the public are permitted to make representations, answer questions and give evidence in respect of any item of business included in the agenda. The period of time which is designated for public participation shall not exceed 15 minutes. Each member of the public is entitled to speak once only in respect of business itemised on the agenda and shall not speak for more than 3 minutes. A question asked by a member of the public during this period shall not require a response or debate.

- 25 To Receive and Agree the Internal Audited Accounts for the Financial Year 2015/2016 together with the Parish Council's Internal Auditor's Report** (Copy documentation enclosed)
- 26 To Review the Council's Statement of Internal Control for the financial year 2015-2016 in accordance with the Local Government Act 2003** (A copy is available in the policy booklet within your Councillor packs)
- 27 To Consider and Agree the Audit Commission's Annual Return for the Year Ended 31st March 2016** (Copy documentation enclosed)
- 28 To Discuss and Agree the Annual Governance Statement Detailed in the Audit Commission's Annual Return for the Year Ended 31st March 2016** (Copy documentation enclosed)
- 29 To review the Members' Code of Conduct** (Copy has already been circulated, no changes proposed)
- 30 Matters to Note (all held in the office unless specified as enclosed)**
- Came & Company – Local Council Matters – Spring 2016
 - Devon Hedge Tree Competition 2016
 - Healthwatch Devon – Voices magazine – Issue 12 Spring 2016
 - Notice from DCC – Temporary Prohibition of Traffic Order - closure of Footpath 41 at Allenstyle
 - Letter from Stagecoach South West regarding recent changes to the 21A bus service (Copy attached for Cllrs only)
 - Email from Stagecoach South West re North Devon Bus Surgeries
 - Email from NDC re agreement to street naming and numbering of Mead Park development as Sea King Close
- 31 District and County Councillors' Reports** – To receive reports from the District & County Councillors
- 32 To consider the adoption of the open space at the Former Army Camp Development**
- 33 To consider North Devon Council's Consultation on the re-commission of its CCTV service** (information enclosed for Cllrs)
- 34 To consider comments on the draft Parish Council's Bill** (information enclosed for Cllrs, Item requested by Cllr Chalmers)
- 35 North Devon Council – Planning Applications**
North Devon Council, the determining Authority, has asked for comments from this Parish Council on the following planning applications:
- 57310 Proposal: Outline application for 34 dwellings (amended plans & description)
Location: Land west of Oakland Park South, Sticklepath, Barnstaple
Applicant/Agent: David Tucker Associates
- 60645 Proposal: Erection of two dwellings (amended red outline)
Location: Bickington Road, Bickington, Barnstaple
Applicant/Agent: Mr C Bell
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- 60882 Proposal: Outline application for erection of one detached bungalow
Location: Garden of 46 Yelland Road, Fremington, Barnstaple
Applicant/Agent: Mr J Ager
- 60959 Proposal: Erection of one dwelling with parking area
Location: Garden of Pixie Croft, Beechfield Road, Fremington, Barnstaple
Applicant/Agent: Mr F C Harris
- 60969 Proposal: Erection of one dwelling
Location: Garden of Oakwell Cottage, Bickington, Barnstaple
Applicant/Agent: Wasteworx Ltd
- 61035 Proposal: Erection of dwelling
Location: 2A Chilpark, Fremington, Barnstaple
Applicant/Agent: Mr G Price
- 61055 Proposal: Reinstatement of original pitch roof & change of use of agriculture land to domestic curtilage
Location: Collacott Farm, Newton Tracey, Barnstaple
Applicant/Agent: Mr I Stagg

36 North Devon Council – Planning Decisions

To note that North Devon Council, the determining Authority, has APPROVED the following applications with conditions as filed:

- 60229 Proposal: Demolition of existing & erection of replacement community building
Location: Community Centre, Beechfield Road, Fremington, Barnstaple
Applicant/Agent: John & Stromski & Associates
- 60637 Proposal: Extension to dwelling
Location: 12 Ballards Crescent, Yelland, Barnstaple
Applicant/Agent: Mr N Denton
- 60662 Proposal: Variation of Condition 11 (temporary access track) attached to planning permission 58715 erection of a 4.5Mw solar photovoltaic power plant, together with inverters, transformers, substation & other ancillary equipment – to allow use of the access for the lifetime of the development
Location: Collacott Farm, Newton Tracey, Barnstaple
Applicant/Agent: Temporis Wind
- 60686 Proposal: Alterations & extension to dwelling
Location: 48 West Yelland, Yelland, Barnstaple
Applicant/Agent: Mr P Turner
- 60701 Proposal: Extension to dwelling
Location: 2 Rosewood Grove, Roundswell, Barnstaple
Applicant/Agent: D & J May Architectural Services
- 60821 Proposal: First floor extension to property
Location: 25 Cross Close, Fremington, Barnstaple
Applicant/Agent: Mr M Colley
- 60827 Proposal: Creation of passing place & bend realignment to unclassified road access (amended plans)
Location: Land at Little Knightacott Farm, Lydacott, Barnstaple
Applicant/Agent: Mr N Polkinghorne, NPAS Devon Ltd

60852 Proposal: Extensions & alterations to dwelling
Location: 4 Oaklea Crescent, Fremington, Barnstaple
Applicant/Agent: Mr M Brown

60979 Proposal: Prior approval for a larger home extension in respect of extension to rear which extends 8m beyond the rear wall, 4m to ridge & 4m to eaves
Location: Old Pottery House, Combrew Lane, Bickington, Barnstaple
Applicant/Agent: Mr M Hastings

North Devon Council, the determining Authority, has REFUSED the following application :

60889 Proposal: Erection of dwelling
Location: 11 Swallow Field, Roundswell, Barnstaple
Applicant/Agent: Mr N Polkinghorne, NPAS Devon Ltd

**ALL PLANNING APPLICATIONS CAN BE VIEWED AT THE PARISH COUNCIL
OFFICES BETWEEN 9.00AM – 1.00PM MONDAY-FRIDAY**

**ANY MEMBER OF THE PUBLIC WISHING TO MAKE REPRESENTATIONS REGARDING
ANY OF THE PLANNING APPLICATIONS TO BE CONSIDERED
MUST NOTIFY THE PARISH CLERK
NO LATER THAN 12 NOON ON THE DAY OF THE MEETING**

37 Councillors Questions

PART B

There are no items for Part B

38 Close



**SUPPLEMENTARY AGENDA
FOR FULL COUNCIL ON MONDAY 9TH MAY 2016**

35A North Devon Council – Planning Applications

North Devon Council, the determining Authority, has asked for comments from this Parish Council on the following planning applications:

60291 Proposal: Reserve matters application for erection of 264 dwellings (outline Planning Permission 53881) (amended plans identifying revised layout & design together with additional drainage, landscape & engineering information)

Location: Land at Tews Lane, Bickington, Barnstaple

Applicant/Agent: Mr James Phillips Linden Homes South West C/O Agent

60895 Proposal: Outline Application For The Erection Of Up To 61 Dwellings, Including Affordable Housing, Areas Of Open Space & Landscaping, New Vehicular Access & Associated Site Infrastructure

Location: Land West Of Mead Park Bickington Barnstaple Devon Ex31 2pe

Applicant/Agent: Cavanna Homes (South West) Limited C/O Agent