



Fremington Parish Council



The Beechfield Centre, Beechfield Road, Fremington, EX31 3DD
Tel: 01271 321063
Email: admin@fremingtonparishcouncil.gov.uk
Web: www.fremingtonparishcouncil.gov.uk

BOOKING FORM FOR THE BEECHFIELD CENTRE

NAME OF ORGANISATION:

NAME OF RESPONSIBLE HIRER:

DESCRIPTION OF ACTIVITY:

INVOICE DETAILS:

Name:

Address:

Email:

Telephone number:

Mobile number:

DATE/S REQUIRED:

START TIME:

END TIME:

30 minutes prior to the start time and 30 minutes preceding the end time are allocated to each hire.

HIRE CHARGES: (per hour)

Regular Hirers: £12.50

Parties: £20.00

Commercial: £25.00

AREA REQUIRED: (Please tick)

The Beechfield Centre main hall, changing rooms and playing field are charged separately, as per the hire charges above.

The Beechfield Centre

This includes the kitchen

Changing rooms

Playing Field

OTHER INFORMATION:

Wi-fi is available in The Beechfield Centre main hall.

A £20.00 refundable deposit is requested to cover key/fob replacements.

A £50.00 refundable deposit is requested for parties, discos and licenced events

All bookings remain provisional until an acknowledgement is sent to confirm your hire. If you agree to the Conditions of Hire and wish to book The Beechfield Centre and/or changing rooms, please sign below. Once you have signed this form, you are confirming you will abide by the Conditions of Hire and the deposits as stated above will be payable.

Name: _____

Signature: _____ Date: _____

GDPR: Fremington Parish Council ensures the protection of your personal data is of upmost importance. The Council's Privacy Notice and Document Retention Policy can be found at www.fremingtonparishcouncil.gov.uk

Please return this form to:

Fremington Parish Council, The Beechfield Centre, Beechfield Road, Fremington, EX31 3DD
or email to: admin@fremingtonparishcouncil.gov.uk