

**Minutes of the Tews Lane Management Committee Meeting
held on Thursday, 29th February 2024 at 12pm in the Beechfield Centre**

Present: Cllrs J Cann (Chairman), R Jones, S Kingdom and H Walker

Mrs V Woodhouse, Executive Officer

Mrs J Wood, Administration and Projects Manager

2402/34 **Apologies**
Mr A Heighton (co-opted member, Barnstaple Youth Football Club).

2402/35 **Declarations of Interest**
None.

2402/36 **Public Participation Period**
None.

2402/37 **Minutes**
It was **resolved**, with no votes to the contrary, that the Minutes of the meeting held on Thursday 23rd November 2023 be approved as a correct record.

2402/38 **Changing Rooms**
a) To consider request from the Marland School Group for use of site in an emergency evacuation situation.

Members considered a request to use the changing rooms in an emergency situation requiring evacuation of the school site. The school would use the pavilion whilst arrangements were made for transport etc. Members were concerned about the capacity of the changing rooms and the Health and Safety implications of students and staff waiting in the changing rooms. After consideration it was **resolved**, with no votes to the contrary, to confirm that the school can use the field in an emergency situation and the facilities within the changing rooms, the Parish Council should be notified as soon as possible following any use.

b) To consider fee proposal from the Architect to provide the storage facilities and finishing off.

Members received a fee proposal from the Architect to provide the storage facilities and finish off the building. It was **resolved**, with no votes to the contrary, to accept the quotation of £6,000 and to use the £5,000 from the Tews Lane Pavilion EMR and £1,000 from the Tews Lane Night Landing Site EMR.

2402/39 **Car Park**
Members considered a request from a parent to use the site for parking for Roundswell School. It was noted that a similar request had been

considered and refused previously. After consideration it was **resolved**, with no votes to the contrary, not to allow the site to be used for parking for the school. The car park is provided for the open space and users of the site, the proposal would create a conflict between those using the site and those attending the school. Opening the gates would create a security risk for the site. The Parish Council does not have the resources to facilitate, and increased usage would result in an increase in maintenance costs. The Parish Council would encourage people to walk to the school and supporting the use of vehicles goes against the Parish Council's Climate Pledge. The Parish Council understands that the School has a transport plan and would refer parents to the plan.

The Chairman thanked all those involved in the celebration of North Devon Air Ambulance's 200th Night Time Landing Site it was a successful event.

The meeting ended at 12.32pm

Signed: Dated.....