

**Minutes of the Fremington Parish Council Finance and Personnel  
Committee meeting held on Tuesday 27<sup>th</sup> February 2024 at 10am in The  
Beechfield Centre, Beechfield Road, Fremington**

Present: Cllrs, H Walker (Chairman), J Bridgeman and S Kingdom

Mrs V Woodhouse, Executive Officer

It was unanimously agreed to appoint Cllr Walker as Chairman for the meeting.

2402/12 **Apologies**  
Cllrs F Biederman and S Haywood.

2402/13 **Declarations of Interest**  
None.

2402/14 **Public Participation**  
None.

2402/15 **Minutes**  
It was **resolved**, with no votes to the contrary and one abstention, that the minutes of the Finance & Personnel Committee held on the 23<sup>rd</sup> January 2024 be approved.

2402/16 **Staff Salaries**  
It was **resolved**, with no votes to the contrary, to approve the staff salaries, expenses, PAYE/NI and pension payments for the month of February 2024.

2402/17 **Accounts Due for Payment and Receipts for the period from the 20<sup>th</sup> January 2024 to 23<sup>rd</sup> February 2024**  
It was **resolved**, with no votes to the contrary, to approve the payments totalling £107,124.21 and receipts totalling £6,952.49 copies of which are attached as Appendix One.

2402/18 It was **resolved** that under Section 1(2) of the Public Bodies (Admission to Meetings) Act 1960 that the public and press be excluded from the meeting for the following item as it involves the likely disclosure of confidential information.

**PART B**

2402/19 **Staffing Matters**  
Following the last meeting further enquiries had been made into possible courses available for an apprenticeship the appropriate training would involve day release to St Austell or Camborne it was agreed that this would not be a viable option. Members received a report detailing the costings for expansion of the Maintenance and Amenities provision Members felt that a clear business plan would need to be in place to support the

expansion of the service and after discussion did not feel that the expansion would be supported in a business plan at the present time. It was **resolved**, with no votes to the contrary, to delay the appointment of a second member of staff until such time as the business plan supports.

The meeting closed at 10.30am

Signed..... Dated.....

DRAFT