

Minutes of the Fremington Parish Council Finance and Personnel Committee meeting held on Tuesday 26th September 2023 at 10am in The Beechfield Centre, Beechfield Road, Fremington

- Present: Cllrs, F Biederman (Chairman), J Bridgeman, S Haywood and H Walker
- Mrs V Woodhouse, Executive Officer
- 2309/12 **Apologies**
Cllr S Kingdom.
- 2309/13 **Declarations of Interest**
None.
- 2309/14 **Public Participation**
None.
- 2309/15 **Minutes**
It was **resolved**, with no votes to the contrary and one abstention, that the minutes of the Finance & Personnel Committee held on the 25th July 2023 be approved.
- 2309/16 **Staff Salaries**
It was **resolved**, with no votes to the contrary, to approve the staff salaries, expenses, PAYE/NI and pension payments for the months of August and September.
- 2309/17 **Accounts Due for Payment and Receipts for the period from the 22nd July 2023 to 22nd September 2023**
It was **resolved**, with no votes to the contrary, to approve the payments totalling £57,556.01 and receipts totalling £10,894.61 copies of which are attached as Appendix One.
- 2309/18 **Risk Assessments**
The Parish Council's Risk Assessments were reviewed, and it was **resolved**, with no votes to the contrary, for Cllr Bridgeman to review the Risk Assessments further.
- 2309/19 **Charge Card Procedures**
It was **resolved**, with no votes to the contrary, to amend the monthly expenditure limit for each card to £1,250 to reflect the card limit.
- 2309/20 **Budgets**
Members were given a brief overview of the current budgets and expenditure, it was noted that the Parish Council's insurance had increased by around £600, the national pay award had not yet been agreed and that the lease for the Maintenance Vehicle is due to end in December 2023.

Beechfield Centre

Members were informed that the water heater in the Beechfield Centre requires replacement at an estimated cost in the region of £14,000. £10,000 was placed into an EMR for the Beechfield Centre and agreed that £2,000 could be taken from the Beechfield Budget and £2,000 from general reserves. Members discussed the possibility of rendering the back of the Beechfield Centre due to the continuous damage and it was agreed to obtain quotations, along with quotations for green anti-climb fencing along the back of the building to allow options to be considered.

Tews Lane

It was noted that the £3,500 in the Nighttime Landing EMR would no longer be required (lights are not required due to new technology) and agreed that this could be used towards boulders on site to prevent further unauthorised access.

Members were informed that project costs for the completion of the community pavilion had been received and were asked to consider placing £30,000 into an EMR to meet the cost and made aware that a portion of the Section 106 Money required spending by October 2024. Members were concerned that the community support for the project was unknown and felt that a consultation should be carried out given the developments that have taken place along with the construction of the new school which offers the area facilities. It was **resolved**, with no votes to the contrary, to request that the Tews Lane Committee agrees a cross-committee working party to undertake a community consultation, it was noted that the timescale would be tight and need to take place quickly and agreed to place Cllrs Walker and Bridgeman on the working party from the Finance Committee.

It was agreed to give some time at the October meeting to the discussion on budgets for 2024/2025.

The meeting closed at 10.45am

Signed Bin Dated 17/10/23