

**Minutes of the Parks & Open Spaces Committee Meeting
held on Monday 5th June 2023 at 6.00pm at The Beechfield Centre,
Beechfield Road, Fremington**

Present: Cllrs S Adams (Chairman), J Bell, D Harris, R Jones, M Thomas

Mrs V Woodhouse, Executive Officer

Cllrs J Cann and H Walker

2306/01 Election of Chairman

It was **resolved**, with no votes to the contrary, to appoint Cllr Adams as Chairman.

2306/02 Election of Vice-Chairman

It was **resolved**, with no votes to the contrary, to appoint Cllr Bell as Vice-Chairman.

2306/03 Apologies for Absence

Cllr D Dixon.

2306/04 Declarations of Interest

None.

2306/05 Public Participation Period

Cllrs Walker and Cann spoke in relation to the quotations for the upgrades to Ellerslie Play Area, a project they had been working on as District Cllrs with children from Sticklepath School. They felt that Wicksteed's proposal included all elements that had been requested, was an exciting design and was within the budget.

2306/06 Minutes

It was **resolved**, with no votes to the contrary, that the Minutes of the meeting held on the 3rd April 2023 be approved and signed as a correct record.

2306/07 Ellerslie Play Area

Members considered the quotations for the refurbishment of the Ellerslie Play Area, in line with the specification agreed at the last meeting. It was noted that four quotations had been received as follows:

| | |
|----------------|------------------|
| Mant Leisure | £47,535 + VAT |
| TK Play | £46,029 + VAT |
| ESP Play Parks | £46,000 + VAT |
| Wicksteed | £45,703.33 + VAT |

Members considered the designs and costings, it was felt that the Wicksteed proposal was the most attractive and robust looking design, with good warranties and the cheapest proposal and therefore **resolved**, with no votes to the contrary, to accept the quotation from Wicksteed.

2306/08 It was **resolved** that under Section 1(2) of the Public Bodies (Admission to Meetings) Act 1960 that the public and press be excluded from the meeting for the following item as it involves the likely disclosure of confidential information.

PART B

2306/09 **Beechfield Play Area Tenders**
Members were informed that four tenders had been received for the refurbishment of the Beechfield Play Area, one tender had not been submitted in line with the instructions and conditions and had therefore been discounted.

The three tenders considered were:

| | |
|-----------|---------------|
| TK Play | £69,944 + VAT |
| Proludic | £69,989 + VAT |
| Wicksteed | £66,983 + VAT |

The tenders were evaluated in line with, price/discounts, warranty/maintenance, meeting the specification supplied and as agreed at the last meeting, look/attractiveness of equipment, inclusivity, environmental credentials, lead time and completion of the application.

After thoroughly evaluating the three tenders it was **resolved**, with no votes to the contrary, to award the contract to Wicksteed.

The meeting closed at 6.25pm.

Signed: Dated: