



Fremington Parish Council



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To: Members of the Finance & Personnel Committee: Cllrs F Biederman (Chairman), J Bridgeman, S Haywood (Vice Chairman), S Kingdom and H Walker
cc: All Members of the Parish Council

You are hereby summoned to attend a meeting of Fremington Parish Council **Finance & Personnel Committee** which will be held on **Tuesday 27th June 2023** at **10.00am in the Beechfield Centre, Beechfield Road, Fremington** for the purpose of transacting the following business.

In accordance with The Public Bodies (Admissions to Meetings) Act 1960 members of the public are welcome to attend.

Mrs Victoria Woodhouse BA (Hons)
Executive Officer

Date of issue: 21st June 2023

AGENDA

- 1 **Apologies** (Please make any apologies known to the Clerk).
- 2 **Declarations of Interest**
Members are reminded that all Interests must be declared at the beginning of the meeting and prior to the item being discussed.
- 3 **Public Participation Period**
Members of the public are permitted to make representations, ask questions and give evidence in respect of any item of business relating to the Parish Council. The period of time which is designated for public participation shall not exceed 15 minutes. Each member of the public is entitled to speak once only in respect of business and shall not speak for more than 3 minutes. A question asked by a member of the public during this period shall not require a response or debate at the meeting.
- 4 **Minutes**
To approve and sign the Minutes of the Finance & Personnel Committee Meeting held on Tuesday 23rd May 2023 ([Links to Minutes](#))
- 5 **Staff Salaries**
To approve staff salaries for the month of June 2023.
- 6 **Accounts Due for Payment and Receipts** To examine and agree the accounts due for payment and receipts for the period 20th May 2023 to 23rd June 2023 (to be sent to Cllrs 2 days prior to the meeting).

7 Parish Council Policies

To review the following Parish Council policies (Cllrs have copies but if you require a further copy, please do let us know)

- 1) Community engagement Policy (no amendments proposed)
- 2) Data Protection Policy (no amendments proposed)
- 3) Disciplinary Procedure (no amendments proposed)
- 4) Discretions Policy (no amendments proposed)
- 5) Equal Opportunities (no amendments proposed)
- 6) Flag Flying Policy (amendment proposed)
- 7) Flexible Working (no amendment proposed)
- 8) Grant Aid Policy (no amendments proposed)
- 9) Grievance Procedure (no amendments proposed)
- 10) Health & Safety Policy (no amendments proposed)
- 11) Investment Strategy (no amendments proposed)
- 12) Legionella Management Policy (no amendments proposed)
- 13) Lone Worker Policy (no amendments proposed)
- 14) Maternity Policy (no amendments proposed)
- 15) Operation London Bridge
- 16) Performance and Conduct Policy (no amendments proposed)
- 17) Protocol on Recording/Filming at Council Meetings (no amendments proposed)
- 18) Request for Time Off (no amendments proposed)
- 19) Re-Use of Public Sector Information (no amendments proposed)
- 20) Safeguarding Children and Vulnerable Adults Policy (no amendments proposed)
- 21) Smoke Free Policy (no amendments proposed)
- 22) Social Media Policy (no amendments proposed)
- 23) Statement of Internal Control (no amendments proposed)
- 24) Training and Development Policy (no amendments proposed)
- 25) Whistleblowing Policy (no amendments proposed)