

**Minutes of the Extra-Ordinary Fremington Quay Management Committee held
on Thursday, 27th April 2023 in the Beechfield Centre,
Beechfield Road, Fremington at 1.30pm**

Present: Cllrs S Kingdom (Chairman), J Cann, D Dixon, B Sherborne and H Walker

Mrs V Woodhouse, Executive Officer

2304/43 **Apologies**
Cllrs S Haywood and C McCormack-Hole.


2304/44 **Declaration of interests**
None.

2304/45 **Public Participation Period**
None.

2304/46 **Minutes**
It was **resolved**, with no votes to the contrary, to approve and sign the minutes of the meeting held on 30th March 2023 as a correct record.

2304/47 **Alterations to Window in the café**
Members considered a request from the tenants to replace one of the windows in the café with a roller shutter. It was noted that the image showed the control box on the outside of the building, the Committee would prefer the control box was on the inside and it was **resolved**, with no votes to the contrary, to approve the request subject to the position of the control box being negotiated with the Executive Officer, the colour of the roller shutter being green and in keeping with the other windows, a matching window being reinstated at the end of the lease term and should the alteration compromise security of the building the responsibility will lie with the tenants, it was also noted that it would be the tenants responsibility to check and comply with any planning requirements.

Meeting ended at 1.45pm

Signed:  Dated: 25 May 2023