

**Minutes of the Fremington Parish Council Finance and Personnel Committee meeting held on Tuesday 23<sup>rd</sup> May 2023 at 10am in The Beechfield Centre, Beechfield Road, Fremington**

- Present: Cllrs, F Biederman (Chairman), S Haywood, S Kingdom, M Thomas (Substitute Member) and H Walker  
Mrs V Woodhouse, Executive Officer
- 2305/24      **Election of Chairman**  
It was **resolved**, with no votes to the contrary, to elect Cllr Biederman as Chairman.
- 2305/25      **Election of Vice-Chairman**  
It was **resolved**, with no votes to the contrary, to elect Cllr Haywood as Vice-Chairman.
- 2305/26      **Apologies**  
Cllr J Bridgeman.
- 2305/27      **Declarations of Interest**  
None.
- 2305/28      **Public Participation**  
None.
- 2305/29      **Minutes**  
It was **resolved**, with no votes to the contrary and one abstention, that the minutes of the Finance & Personnel Committee held on the 30<sup>th</sup> March 2023 be approved.
- 2305/30      **Staff Salaries**  
It was **resolved**, with no votes to the contrary, to approve the staff salaries, expenses, PAYE/NI and pension payments for the months of April and May 2023.
- 2305/31      **Accounts Due for Payment and Receipts for the period from the 28<sup>th</sup> March 2023 to 19<sup>th</sup> May 2023**  
It was noted that the entries which had just shown VAT payments had been rectified manually along with some double entries from previous financial years. It was **resolved**, with no votes to the contrary, to approve the payments totalling £19,852.93 and receipts totalling £30,233.11 copies of which are attached as Appendix One.
- 2305/32      **Draft Policies**  
It was **resolved**, with no votes to the contrary, to adopt the draft Health & Wellbeing Policy Statement and the draft Dignity at Work Policy.
- 2305/33      It was **resolved** that under Section 1(2) of the Public Bodies (Admission to Meetings) Act 1960 that the public and press be excluded from the

meeting for the following item as it involves the likely disclosure of confidential information.

**PART B**

2305/34

**Staffing Matters**

It was **resolved**, with no votes to the contrary to note that staff number has successfully completed their probationary period and agreed to pass on a thank you from the Committee.

Members were informed of an incident involving the van and it was noted that the repairs were with the insurance company.

The meeting closed at 10.20am

Signed..... Dated.....

