

**Minutes of the Extra Ordinary Fremington Quay Management Committee held on Thursday, 23<sup>rd</sup> February 2023 in the Beechfield Centre, Beechfield Road, Fremington at 1.30pm**

Present: Cllrs S Kingdom (Chairman), J Cann, D Dixon, B Sherborne and H Walker

Mrs V Woodhouse, Executive Officer

2302/50 **Apologies**  
Cllr S Haywood.

2302/51 **Declaration of interests**  
None.

2302/52 **Public Participation Period**  
None.

2302/53 **Minutes**  
It was **resolved**, with no votes to the contrary, to approve and sign the minutes of the meeting held on 17<sup>th</sup> November 2022 as a correct record.


2302/54 **Fremington Quay Heritage Centre – Improvement Projects**  
Members were informed that the Fremington Quay Environment Group had proposed to install CCTV to look out over the area but not record. The Committee had advised that they seek advice from the Data Protection Officer, however, a licence had been received from NDC as the landowner for the Parish Council to sign with conditions for placing the equipment on the building. The Committee felt there appeared to be some confusion and it was **resolved**, with no votes to the contrary, to seek clarification from NDC on why the Parish Council would require a licence to place CCTV on the building and ask the group if they had received advice from the Data Protection Officer.

2302/55 It was **resolved** that under Section 1(2) of the Public Bodies (Admission to Meetings) Act 1960 that the public and press be excluded from the meeting for the following item as it involves the likely disclosure of confidential information.

**PART B**

2302/56 **Rent Review**  
Members considered the report from Underwood Wright, and it was **resolved**, with no votes to the contrary, to accept the recommendation of a nil uplift as this time. It was further **resolved**, with no votes to the contrary, to write to the tenants with reference to the Warden's duties and lease obligations and ensure that these are met within two months of writing.

Meeting ended at 1.50pm

Signed:  Dated: 30.3.23