

Minutes of the Fremington Parish Council Finance and Personnel Committee meeting held on Thursday 23rd February 2023 at 10am in The Beechfield Centre, Beechfield Road, Fremington

Present: Cllrs, F Biederman (Chairman), L Goodger, S Kingdom and A Rennles (from Minute No. 2302/28)

Mrs V Woodhouse, Executive Officer

2302/23 **Apologies**
Cllr A Haywood.

2302/24 **Declarations of Interest**
None.

2302/25 **Public Participation**
None.

2302/26 **Minutes**
It was **resolved**, with no votes to the contrary and one abstention, that the minutes of the Finance & Personnel Committee held on the 24th November 2022 be approved.

2302/27 **Staff Salaries**
The Chairman asked for his thanks to be passed on to all members of staff, he felt that the staff and councillors had a good working relationship and working well together. It was **resolved**, with no votes to the contrary, to approve the staff salaries, expenses, PAYE/NI and pension payments for the months of December 2022, January and February 2023.

2302/28 **Accounts Due for Payment and Receipts for the period from the 22nd November to 20th February 2023**
It was noted that some of the entries had shown as just VAT payments and this would be rectified manually. It was **resolved**, with no votes to the contrary, to approve the payments totalling £84,182.17 and receipts totalling £12,162.22 copies of which are attached as Appendix One.

Cllr Rennles entered the meeting at 10.25am.

2302/29 **Internal Audit**
It was noted that members had asked for quotations to be sought to ensure best value, it was further noted that the Parish Council is on a rolling contract, the quotations were considered, and it was **resolved**, with no votes to the contrary, to remain with the current Internal Auditor for year ending 31st March 2023 and review the provision following this year's audit.

2302/30 It was **resolved** that under Section 1(2) of the Public Bodies (Admission to Meetings) Act 1960 that the public and press be excluded from the meeting for the following item as it involves the likely disclosure of confidential information.

PART B

2302/31 **Staffing Matters**

Members were informed that staff member 120 had completed their Introduction to Local Council Administration, members conveyed their congratulations to the staff member.

The meeting closed at 10.45am

Signed..... Dated.....

DRAFT