

**Minutes of the Fremington Quay Management Committee held  
on Thursday, 17<sup>th</sup> November 2022 in the Beechfield Centre,  
Beechfield Road, Fremington at 11.30am**

Present: Cllrs J Cann, D Dixon, S Haywood, S Kingdom and B Sherborne  
Mrs V Woodhouse, Executive Officer  
1 member of the public

2211/21 **Apologies**  
Cllr H Walker.

2211/22 **Declaration of interests**  
None.

2211/23 **Public Participation Period**  
None.

2211/24 **Minutes**  
It was **resolved**, with no votes to the contrary, to approve and sign the minutes of the meeting held on 26<sup>th</sup> May 2022 as a correct record.

2211/25 **Improvements at the Heritage Centre and Café**  
Members were informed of the report given during the informal session on 20<sup>th</sup> October 2022. It was noted that the Executive Officer had agreed for the Parish Council to fund the repair works to the fascia and guttering of the lookout tower given that the Fremington Quay Environment Group will seek funding to replace the windows which were rotten.

2211/26 **Transfer of the Wooden Galleon from the Fremington Quay Environment Group to the Parish Council**  
Members were informed that the Wooden Galleon play equipment had been purchased and installed by the Fremington Quay Environment Group on Parish Council leased land. The Parish Council has insured, inspected, and undertaken the majority of the maintenance since its installation and the group had offered to transfer ownership to the Parish Council. It was **resolved**, with no votes to the contrary, to accept ownership of the Wooden Galleon.

2211/27 **Application for installation of a Memorial Bench**  
An application to install a Memorial Bench at Fremington Quay had been received, it was noted that the applicant had asked for a recycled plastic bench, however, a hardwood option had also been put forward in line with the Parish Council's policy. Members felt that the recycled plastic option looked more in keeping with the Quay and would require less maintenance it was therefore **resolved**, with no votes to the contrary, to approve the installation of the recycled plastic Memorial Bench and to ask the Finance and Personnel Committee to review the Parish Council's bench policy.



2211/28 **Draft Budgets for 2023/2024**

The draft budgets were circulated prior to the meeting. Members were informed that the Parish Council's grass cutting contract ends on 31<sup>st</sup> March 2023 and an anticipated rise of 10% had been included within the budget, members were made aware that the toilet grant could be withdrawn given financial pressures, however, there is a possibility that rental income could increase. The budgetary provision for the defibrillator had been removed as 2 x defibrillators had been leased on a three-year contract and it is anticipated that the Finance and Personnel Committee is placing funds each year into an EMR to cover the renewal costs.

It was **resolved**, with no votes to the contrary, to accept the draft budgets for 2023/2024.

2211/29 It was **resolved** that under Section 1(2) of the Public Bodies (Admission to Meetings) Act 1960 that the public and press be excluded from the meeting for the following item as it involves the likely disclosure of confidential information.

Members of the public left the meeting.

**PART B**

2211/30 **Rent Review**

Quotations had been sought to undertake the rent review in line with the lease, however, only one quotation had been received. It was noted that the company had acted on behalf of the Parish Council previously and it was **resolved**, with no votes to the contrary, to appoint Underwood Wright to undertake a rent review.

Meeting ended at 12.15pm

Signed:  Dated: 