

Minutes of the Fremington Parish Council Finance and Personnel Committee meeting held on Thursday 24th November 2022 at 9.30am in The Beechfield Centre, Beechfield Road, Fremington

- Present: Cllrs, L Goodger (Chairman), S Haywood and A Rennles
Mrs V Woodhouse, Executive Officer
Cllr Dixon
- 2211/36 **Apologies**
Cllrs F Biederman and S Kingdom.
- 2211/37 **Declarations of Interest**
None
- 2211/38 **Public Participation**
None
- 2211/39 **Minutes**
It was **resolved**, with no votes to the contrary and one abstention, that the minutes of the Finance & Personnel Committee held on the 19th October 2022 be approved.
- 2211/40 **Staff Salaries**
It was **resolved**, with no votes to the contrary, to approve the staff salaries, expenses, PAYE/NI and pension payments for the months of October & November 2022.
- 2211/41 **Accounts Due for Payment and Receipts for the period from the 18th October 2022 until the 21st November 2022**
It was **resolved**, with no votes to the contrary, to approve the payments totalling £56,342.29 and receipts totalling £6,544.99 copies of which are attached as Appendix One.
- 2211/42 **Electronic Devices Procedure**
The Electronic Devices procedures were circulated prior to the meeting, and it was **resolved**, with no votes to the contrary, to note the information.
- 2211/43 **Safeguarding**
It was noted that this item had been referred from Full Council for consideration of an amendment to the Parish Council's Safeguarding Policy to include basic DBS checks for Parish Councillors. It was **resolved**, with no votes to the contrary, to amend the policy to state that a basic DBS check will be undertaken for each Parish Councillor.
- 2211/44 **Grant Applications**
Members noted that the agreement to provide an annual grant to the North Devon Record Office of £600 had come to an end. Members considered the renewal of the grant funding along with the

correspondence received and it was **resolved**, with no votes to the contrary, to support the North Devon Record Office with an annual grant of £600 subject to the facility remaining in Barnstaple.

Members considered the Grant Applications received for the financial year 2023-2024 and it was **resolved**, with no votes to the contrary, to award the following grant funding:

Name of Group	Grant Agreed
Bickington Brownies	£100
Citizens Advice, Torridge, North, West & Mid Devon	£100
Elmfield Road Boat Planting Project	£100
Fremington Friendship Club	£100
Fremington Parish Hall Management Committee	£100
1 st Fremington Brownies	£100
1 st Fremington District Rangers	£200
1 st Fremington Guides	£100
1 st Fremington Rainbows	£100
1 st Fremington Scouts (Scout Troup, Beaver Colony, Cup Pack)	£200
Instow, Westleigh, West Yelland Parish News	£100
Go North Devon	£100
Lady Linscott Floral Club	£100
Roundswell Residents' Association	£100
Tomlin Hall Management Committee	£100
Total	£1,700

2211/45

Budgets and Precept

The draft budgets and precept for 2023/2024 were circulated prior to the meeting and are attached as Appendix Two.

It was **resolved**, with no votes to the contrary, to place £3,000 from the anticipated savings into an EMR to purchase tablets for the other ten Cllrs, the Committee had found the tablets beneficial for Council work and it was agreed to purchase for the rest of the Council as soon as possible.

It was **resolved**, with no votes to the contrary, to accept the draft budgets and precept of £282, 018.70 for 2023/2024 and place the recommendation before Full Council for consideration.

2211/46

It was **resolved** that under Section 1(2) of the Public Bodies (Admission to Meetings) Act 1960 that the public and press be excluded from the meeting for the following item as it involves the likely disclosure of confidential information.

RS

PART B

2211/47

Staffing Matters

It was **resolved**, with no votes to the contrary, to ratify the appointment of the Maintenance and Amenities Operative.

The meeting closed at 10.08am

Signed.....*Bin*..... Dated.....*23/2/23*.....