

**Minutes of the Tews Lane Management Committee Meeting
held on Thursday, 28th April 2022 at 11.30am in the Beechfield Centre**

Present: Cllrs J Cann (Chairman), S Kingdom and H Walker
Mr A Heighton (Barnstaple Youth Football Club)

Mrs E Badcock, Executive Officer (Maternity Cover)

2204/31 **Apologies**
None

2204/32 **Declarations of Interest**
None

2204/33 **Public Participation Period**
None

2204/34 **Minutes**
It was **resolved**, with no votes to the contrary, that the Minutes of the meeting held on Thursday 24th February 2022 be approved as a correct record.

2204/35 **To receive an update on the Multi-Use Games Area (MUGA)**
A report prepared by the Projects & Administration Manager was distributed to Members regarding the option of installing one or two paths leading to the MUGA, as it had been established that the quotation for the MUGA, which the Committee has already agreed, did not include the installation of footpaths. The paths will be made from Agri-Flex® which is a 100% recycled rubber product that has been developed to be bound together with high grade polymer resins to create a very strong and durable surface and will be situated as indicated on the plan attached as Appendix One.

Members agreed that two paths will be required and it was **resolved**, with no votes to the contrary, to accept the quotation in the sum of £15,240, which will be come from Section 106 funding. It was noted that in addition to the above, a planning application will need to be submitted to North Devon Council. A rough estimate of the cost of this submission, which would include planning fees and drawings, would be in the region of £1,000. However, the fees for the application and the plans cannot come from Section 106 money and therefore will have to be taken from other sources such as the Parish Council Reserves.

2204/36 **Tews Lane Community Building Extension**
A report prepared by the Projects & Administration Manager was distributed to Members to give an update on the possible expenditure the Parish Council is looking at to fund the project. There is currently

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some £355,000 from Section 106 money to put into the project, which will need an additional amount of between £215,000 - £335,000 to complete the building, but the cost is expected to rise given the current climate.

The Projects and Administration Manager has spoken to someone who provides funding support and can help with applications for funding and finding potential funders and can even help with support during a community consultation, something which will be needed for applying for funding or a Public Works loan.

Within the charge of £25.00 per hour, which is recorded on a timesheet and will accompany a monthly invoice, they would be able to support and advise with the metaphorical groundworks that are needed to ensure that the Parish Council is grant ready.

It was agreed by Members that this first course of action be carried out and that the Projects & Amenities Manager will be asked to make contact with the person concerned and obtain further details, for example, an idea of the possible timing and expenditure as this money would have to be taken from Parish Council Reserves and cannot be covered by Section 106 money.

The Projects & Administration Manager has been in contact with the architect who submitted the application for the building and has provided an informal indication of fees of £25,000 moving forward with the application, to include Base Build Pack (Building Regulations), Technical Design (in readiness for tender), Tender Actions and Administering the contract over a possible 12 month contract. It was noted that the costings cannot be paid from Section 106 money and will need to be acquired from elsewhere.

The meeting ended at 11.04am

Signed: J. M. C. Dated: 30.06.22.