



Fremington Parish Council



The Beechfield Centre, Beechfield Road, Fremington, EX31 3DD
Telephone: 01271 321063
E-mail: admin@fremingtonparishcouncil.gov.uk
www.fremingtonparishcouncil.gov.uk

To: Members of the Finance & Personnel Committee: Cllrs F Biederman (Chairman), L Goodger, S Haywood, S Kingdom and A Rennles
cc: All Members of the Parish Council

You are hereby summoned to attend a meeting of Fremington Parish Council **Finance & Personnel Committee** which will be held on **Thursday 30th June 2022** at **9.30am** in the **Beechfield Centre, Beechfield Road, Fremington** for the purpose of transacting the following business.

In accordance with The Public Bodies (Admissions to Meetings) Act 1960 members of the public are welcome to attend.

E.M. Badcock

Mrs Eileen Badcock
Executive Officer (Maternity Cover)

Date of issue: 24th June 2022

AGENDA

- 1 **Apologies** (Please make any apologies known to the Clerk)
- 2 **Declarations of Interest**
Members are reminded that all Interests must be declared at the beginning of the meeting and prior to the item being discussed.
- 3 **Public Participation Period**
Members of the public are permitted to make representations, ask questions and give evidence in respect of any item of business relating to the Parish Council. The period of time which is designated for public participation shall not exceed 15 minutes. Each member of the public is entitled to speak once only in respect of business and shall not speak for more than 3 minutes. A question asked by a member of the public during this period shall not require a response or debate at the meeting.
- 4 **Minutes**
To approve and sign the Minutes of the Finance & Personnel Committee Meeting held on Thursday 26th May 2022 ([Click Here for Minutes](#))
- 5 **Staff Salaries**
To approve staff salaries for the month of June 2022.
- 6 **Accounts Due for Payment and Receipts** To examine and agree the accounts due for payment from the 26th May 2022 until the 25th June 2022 and receipts received for the period from 26th May 2022 until 24th June 2022 (to be sent to Cllrs 2 days prior to the meeting)

7 Parish Council Policies

To review the following Parish Council policies (Cllrs should have copies but if you require a further copy, please do let us know)

- 1) Anti-fraud and Corruption Policy (no amendments proposed)
- 2) Benches at Fremington Cemetery (no amendments proposed)
- 3) Benches in Griggs Field (no amendments proposed)
- 4) Co-option Policy (no amendments proposed)
- 5) Data Protection Policy (no amendments proposed)
- 6) Disciplinary Procedure (no amendments proposed)
- 7) Document Retention Policy (no amendments proposed)
- 8) Email, Internet and Computer System Use Policy (no amendments proposed)
- 9) Equal Opportunities (no amendments proposed)
- 10) Flag Flying Policy (amendment proposed)
- 11) Flexible Working (no amendment proposed)
- 12) Grant Aid Policy (no amendments proposed)
- 13) Grievance Procedure (no amendments proposed)
- 14) Health & Safety Policy (no amendments proposed)
- 15) Investment Strategy (no amendments proposed)
- 16) Lone Worker Policy (no amendments proposed)
- 17) Operation London Bridge (no amendments proposed)
- 18) Performance and Conduct Policy (no amendments proposed)
- 19) Protocol on Recording/Filming at Council Meetings (no amendments proposed)
- 20) Recruitment & Retention Policy (no amendments proposed)
- 21) Request for Time Off (no amendments proposed)
- 22) Safeguarding Children and Vulnerable Adults Policy (no amendments proposed)
- 23) Smoke Free Policy (no amendments proposed)
- 24) Social Media Policy (no amendments proposed)
- 25) Statement of Internal Control (no amendments proposed)
- 26) Re-Use of Public Sector Information (no amendments proposed)
- 27) Time off for Dependants and Compassionate Leave Policy (no amendments proposed)
- 28) Unreasonably Persistent and Unreasonable Customer Behaviour (no amendments proposed)
- 29) Whistleblowing Policy (no amendments proposed)

- 8 To resolve:** that under section 1(2) of the Public Bodies (Admission to Meetings) Act 1960 that the public and press be excluded from the meeting for the following item as it involves the likely disclosure of confidential information:

PART B

9 Staffing Matters

- a) To receive and consider report relating to staffing
- b) To consider recruitment in line with the Parish Council Recruitment and Selection Policy