

Minutes of the Fremington Parish Council Finance and Personnel Committee meeting held on Thursday 26th May 2022 at 9.30am in the Beechfield Centre, Beechfield Road, Fremington

Present: Cllrs L Goodger, S Haywood, S Kingdom and A Rennles
Mrs E Badcock, Executive Officer (Maternity Cover)

2205/20 **Apologies**
None

2205/21 **Declarations of Interest**
None

2205/22 **Public Participation**
None

2205/23 **Minutes**
It was **resolved**, with no votes to the contrary, that the minutes of the Finance & Personnel Committee held on the 21st April 2022 be approved.

2205/24 **Staff Salaries**
It was **resolved**, with no votes to the contrary, to approve the staff salaries, expenses, PAYE/NI and pension payments for the month of May 2022.

2205/25 **Accounts Due for Payment and Receipts for the period from the 22nd February 2022 until 30th April 2022**
It was **resolved**, with no votes to the contrary, to approve the payments for the period 20th April 2022 to the 25th May 2022 totalling £39,304.63 and receipts for the period 1st April 2022 to 25th May 2022 totalling £156,425.30 copies of which are attached as Appendix One.

2205/26 It was **resolved** that under Section 1(2) of the Public Bodies (Admission to Meetings) Act 1960 that the public and press be excluded from the meeting for the following item as it involves the likely disclosure of confidential information.

PART B

2205/27 **Staffing Matters**
Members were informed that a Flexible Working request had been received and approved from staff number 120. The request also had full support from the Committee.

Members were advised that the Administration Apprentice will be leaving the Parish Council at the end of June 2022. They requested that thanks be given to her for all her hard work whilst with the Parish Council and also their congratulations on passing the exams she has recently taken.

Members were informed that a Flexible Working request had been received from staff number 105 and it was **resolved**, with no votes to the contrary, to approve the request. It was further **resolved** to arrange a meeting with the Executive Officer prior to her return to work in order to discuss future staffing arrangements in the office, particularly in view of the Administration Apprentice's resignation.

The meeting closed at 9.50am

Signed..... Dated.....

DRAFT