

**Minutes of the Fremington Quay Management Committee held  
on Thursday, 31<sup>st</sup> March 2022 in the Beechfield Centre,  
Beechfield Road, Fremington at 11.30am**

Present: Cllrs H Walker (Vice Chairman), J Cann, D Dixon, S Kingdom and  
B Sherborne (from Min 2203/30)

Mrs E Badcock, Executive Officer (Maternity Cover)  
Mr J Wilson, Fremington Quay Environment Group

2203/26 **Apologies**  
Cllr Bell

2203/27 **Declarations of Interest**  
Cllr Walker declared a Personal Interest in Minute 2203/30 as a member  
of the Fremington Quay Environment Group representing the Parish  
Council.

2203/28 **Public Participation**  
None

2203/29 **Minutes**  
It was **resolved**, with no votes to the contrary, to approve and sign  
the minutes of the meeting held on 27<sup>th</sup> January 2022 as a correct  
record with one correction to note that Cllr Cann had attended the  
meeting.

It was **resolved**, with no votes to the contrary, to suspend Standing  
Orders in order for Mr Wilson to speak regarding the following item:

2203/30 **Fremington Quay Heritage Centre – Improvement Projects**  
Cllr Walker confirmed that planning permission is not required for the  
change of paint colour to the Tower Signal Box and painting/ repair work  
can go ahead and the signage can be sited. It was **resolved**, with no  
votes to the contrary and one abstention, that the Parish Council will  
contribute £1,300 towards the cost of the redecoration and repairs.  
FQEG is hoping that the work will commence in July/August this year,  
however, with the number of tourists visiting the Quay in the summer  
months, this work may have to be deferred to September/October. Mr  
Wilson advised that there is a problem on the west side of the tower  
where bare wood is evident and he is attempting to find a contractor to  
deal with this item in the meantime. Cllr Kingdom asked Mr Wilson to  
keep the office informed as to which way this will go.

Mr Wilson referred to the proposed signage for the Signal Box Tower  
and confirmed that the proposed new sign will be in the original railway  
colours and font. He has already started a dialogue with Petroc students  
to provide a sign. An allowance has been made for the smaller signs, if  
approved, at the entrance to the Heritage Centre.

Cllr Walker confirmed that the installation of CCTV in the Heritage Centre will not go ahead for the time being as further investigations will need to take place before any action is taken regarding the proposed installation. Mr Wilson felt it was the one single beneficial thing FQEG can do in terms of visitors being able to view the estuary.

Cllr Sherborne arrived at the meeting

Mr Wilson outlined the improvements that FQEG wishes to carry out at the Heritage Centre and details of these are attached as Appendix One. With regard to the Café, Mr Wilson reported that he has a meeting shortly with the Café Tenants to finalise the interior improvements, which will enable the Tenants to write a formal letter of agreement to the Parish Council.

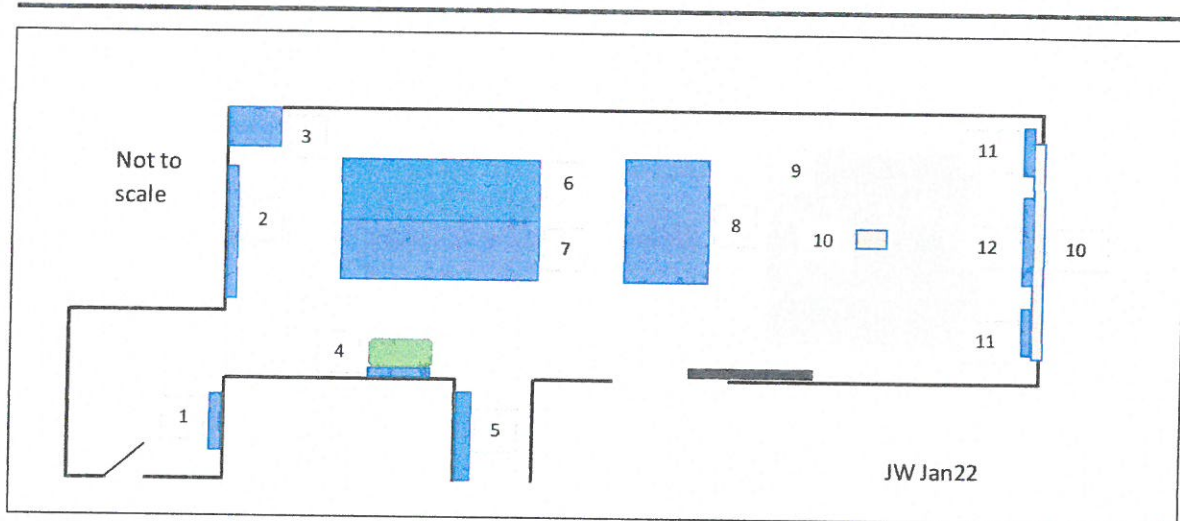
Members agreed that the proposed improvement projects sound very positive and thanked Mr Wilson for his report.

It was **resolved**, with no votes to the contrary, to reinstate Standing Orders

Meeting ended at 11.55pm

Signed: ..... Dated: .....

Revised Heritage centre layout – Jan 22  
 Agreed at Committee Meeting on 20/01/2022



Key:

- 1 Noticeboard, showing the layout and what the visitor can expect
- 2 Current map with illuminated buttons
- 3 Display of physical examples of cargo types (coal, clay, etc.)
- 4 Viewing screen and controls for CCTV
- 5 Slim shelving for display of pottery artifacts
- 6 Table top display of railway / dock artifacts
- 7 Railway model on existing table, raised about 8 inches/20cms  
(Current info panels to be removed and to go into café area)
- 8 New table with 2 x AV screens
- 9 Open area for use with stacking chairs, to watch 10 or 12
- 10 Projector in roofline and pull-down screen
- 11 Display cases for artifacts
- 12 Smart TV, with 4 or 5 short videos which visitor can select  
(Current smoky glass panels to go above it, if not used in café)