

**Minutes of the Fremington Parish Council Finance and Personnel Committee  
meeting held on Thursday 25<sup>th</sup> November 2021 at 9.30am in the Beechfield  
Centre, Beechfield Road, Fremington**

Present: Cllrs F Biederman (Chairman), S Haywood, S Kingdom and A Rennles

Mrs E Badcock, Executive Officer (Maternity Cover)

Mrs J Wood, Administration & Project Manager

2111/31 **Apologies**

None

2111/32 **Declarations of Interest**

Cllr Kingdom declared a Personal Interest in Minute 2111/37 as a member of the Barnstaple Pilot Gig Club and Fremington Parish Hall Management Committee.

2111/33 **Public Participation**

None.

2111/34 **Minutes**

It was **resolved**, with no votes to the contrary, that the minutes of the Finance & Personnel Committee held on the 21<sup>st</sup> October 2021 be approved and signed as a correct record.

2111/35 **Staff Salaries**

It was **resolved**, with no votes to the contrary, to approve the staff salaries, expenses, PAYE/NI and pension payments for the month of November 2021.

2111/36 **Accounts Due for Payment and Receipts for the period from the 26<sup>th</sup> October until 22<sup>nd</sup> November 2021**

It was **resolved**, with no votes to the contrary, to approve the payments totalling £27,657.65, and receipts totalling £6,339.32, copies of which are attached to these minutes as Appendix One.

2111/37 **To assess the Grant Applications received for the financial year 2022-23 and prepare a recommendation for Full Council**

Cllrs considered the grant applications and it was **resolved**, with no votes to the contrary, to issue grants to the following applicants for 2022-2023:

Barnstaple Pilot Gig Club	£100.00
Bickington Brownies	£100.00
Elmfield Road Boat Planting Project	£100.00
Fremington Friendship Club	£100.00
Fremington Parish Hall Management Committee	£100.00
1 <sup>st</sup> Fremington District Rangers	£200.00
1 <sup>st</sup> Fremington Guides	£100.00
1 <sup>st</sup> Fremington Rainbows	£100.00

2 <sup>nd</sup> Fremington Rainbows	£100.00
1 <sup>st</sup> Fremington Scouts – Cub Pack	£100.00
1 <sup>st</sup> Fremington Scouts – Beaver Colony	£100.00
Go North Devon	£100.00
Instow Westleigh West Yelland News	£100.00
Lady Linscott Club	£100.00
Roundswell Residents Association	£100.00
Tomlin Hall Management Committee	£100.00
Torrige North Mid & West Devon Citizens Advice	£100.00

It was noted that the £200 award to the 1<sup>st</sup> Fremington District Rangers was to take into account that this is a new organisation.

Cllrs were disappointed to note that more local organisations have not completed a grant application. They felt that the grants system should be reviewed for 2023-2024 and requested that this item be included on an agenda in the new year to discuss how the Parish Council can reach out to other organisations.

2111/38 **To consider draft budgets for 2022-2023 and prepare a recommendation for Full Council**

The budgets were noted and it was **resolved**, with no votes to the contrary, to accept them. However, Cllrs were concerned about the amount in the budget for Tablets for Cllrs and the general consensus was that they are not required.

2111/39 **Memorial Testing Policy**

The draft Memorial Policy was considered by Cllrs and it was **resolved**, with no votes to the contrary, to approve the document. Cllr Biederman gave thanks to the Apprentice Administration Assistant, who prepared the document as part of her College project.

Meeting closed at 10.35am

Signed.....  ..... Dated..... 27/1/22 .....