



Fremington Parish Council



The Beechfield Centre, Beechfield Road, Fremington, EX31 3DD
Telephone: 01271 321063
E-mail: admin@fremingtonparishcouncil.gov.uk
www.fremingtonparishcouncil.gov.uk

To: Members of the Finance & Personnel Committee: Cllrs F Biederman (Chairman), L Goodger, S Haywood, S Kingdom and A Rennles
cc: All Members of the Parish Council

You are hereby summoned to attend a meeting of Fremington Parish Council **Finance & Personnel Committee** which will be held on **Thursday 30th September 2021** at **9.30am** in **the Beechfield Centre, Beechfield Road, Fremington** for the purpose of transacting the following business.

In accordance with The Public Bodies (Admissions to Meetings) Act 1960 members of the public are welcome to attend, however, due to the pandemic (hall capacity and to reduce transmission risk) members of the public are asked to join remotely via Zoom (<https://zoom.us/j/99993003864>)

S.M. Badcock

Mrs Eileen Badcock

Executive Officer (Maternity Cover)

Date of issue: 24th September 2021

AGENDA

- 1 **Apologies** (Please make any apologies known to the Clerk)
- 2 **Declarations of Interest**
Members are reminded that all Interests must be declared at the beginning of the meeting and prior to the item being discussed
- 3 **Public Participation Period**
Members of the public are permitted to make representations, ask questions and give evidence in respect of any item of business relating to the Parish Council. The period of time which is designated for public participation shall not exceed 15 minutes. Each member of the public is entitled to speak once only in respect of business and shall not speak for more than 3 minutes. A question asked by a member of the public during this period shall not require a response or debate at the meeting.
- 4 **Minutes**
To approve and sign the Minutes of the Finance & Personnel Committee Meetings held on Thursday 29th July 2021. ([Click Here for Minutes](#))
- 5 **Staff Salaries**
To approve staff salaries for the months of August & September.
- 6 **Accounts Due for Payment and Receipts** To examine and agree the accounts due for payment and receipts received for the period from 27th July until 27th September 2021 (to be sent to Cllrs, 2 days prior to the meeting).

7 Parish Council's Insurance

To review quotations for the renewal of the Parish Council's Insurance (information attached)

8 Review of the Parish Council's adopted Policy for Pre-Planning Application Meetings with Developers

To receive and consider amended policy (information attached)

9 PART B: Confidential matters

To resolve: that under section 1(2) of the Public Bodies (Admission to Meetings) Act 1960 that the public and press be excluded from the meeting for the following item as it involves the likely disclosure of confidential information:

10 Staffing Matters

- a) To agree successful completion of probationary period.
- b) To agree salary information