

Minutes of the Fremington Parish Council Finance and Personnel Committee meeting held on Thursday 29th July 2021 at 9.30am in the Beechfield Centre, Beechfield Road, Fremington

- Present: Cllrs, F Biederman (Chairman), L Goodger, S Haywood, S Kingdom and A Rennles
Mrs J Wood, Administration & Projects Manager
- 2107/09 **Election of Chairman for 2021/2022**
It was **resolved**, with no votes to the contrary, to elect Cllr Biederman as Chairman for 2021/2022.
- 2107/10 **Election of Vice-Chairman for 2021/2022**
It was **resolved**, with no votes to the contrary, to elect Cllr Goodger as Vice-Chairman for 2021/2022.
- 2107/11 **Apologies**
None.
- 2107/12 **Declarations of Interest**
None.
- 2107/13 **Public Participation**
None attended.
- 2107/14 **Minutes**
It was **resolved**, with no votes to the contrary, that the minutes of the Finance & Personnel Committee held on the 29th April 2021 be approved and confirmed as correct.
- 2107/15 **Staff Salaries**
It was **resolved**, with not votes to the contrary, to approve the staff salaries, expenses, PAYE/NI and pension payments for the month of July.
- 2107/16 **Accounts Due for Payment and Receipts for the period from the 19th June until 26th July 2021.**
It was **resolved**, with no votes to the contrary, to approve the payments totalling £24,404.35 and receipts totalling £3,341.10, copies of which are attached to these minutes as Appendix One.
- 2107/17 **Parish Council Policies**
The following Policies were reviewed:
- a) Pension Discretions Policy (amended to take account of changes from Peninsula Pensions)
 - b) Anti-Harassment and Bullying Policy (no amendments proposed)
 - c) Data Protection Policy (no amendments proposed)
 - d) Disciplinary Procedure (no amendments proposed)
 - e) Flag Flying Policy (no amendments proposed)

- f) Flexible Working Policy (no amendments proposed)
- g) Equal Opportunities Policy (no amendments proposed)
- h) Grant Aid Policy (no amendments proposed)
- i) Grievance Procedure (no amendments proposed)
- j) Health and Safety Policy (no amendments proposed)
- k) Investment Strategy (no amendments proposed)
- l) Legionella Management Policy (no amendments proposed)
- m) Lone Worker Policy (no amendments proposed)
- n) Performance and Conduct Policy (no amendments proposed)
- o) Protocol on Recording/Filming at Council Meetings (no amendments proposed)
- p) Request for Time Off for Jury Service, Public Duties, Training/Study Leave, Medical and Adoption Appointments Policy (no amendments proposed)
- q) Safeguarding Children and Vulnerable Adults Policy (no amendments proposed)
- r) Smoke Free Policy (no amendments proposed)
- s) Social Media Policy (no amendments proposed)
- t) Statement of Internal Control (no amendments proposed)
- u) Re-Use of Public Sector Information (no amendments proposed)
- v) Training and Development Policy (no amendments proposed)
- w) Whistleblowing Policy (no amendments proposed)

It was **resolved**, with no votes to the contrary, to approve the amended Pension Discretion Policy and note the review and no further amendments to the above policies.

2107/18

Review of the Parish Council's Adopted Policy for Pre-Planning Application Meetings with Developers

The review of the adopted policy was requested by Cllr Bell who felt that, from the experience of a developer attending the April Full Council Meeting, it was not found to be a productive use of Council business at a meeting and if a developer wishes to provide a presentation to the community it should be a public presentation that Cllrs can attend if they so wish.

Members discussed the policy and, whilst they felt it was important to engage with developers to secure community benefit and appropriate development for the area, members did have concerns about public perception about the involvement they can have and the comments that Cllrs can make in advance of submission of a planning application and at a Full Council Meeting. It was strongly felt that however the Parish Council proceeds it would need to ensure full transparency and openness about any discussions/presentations. It was agreed that the policy needed to be clearer and provide an opportunity for the community to meet with the developers but separately to a Full Council Meeting.

It was **resolved**, with no votes to the contrary, to defer the item and for the Executive Officer and Administration and Projects Manager to re-draft the policy to reflect the above for consideration at the next meeting.

Meeting ended at 9.50am

Signed: Dated.....

DRAFT