



Fremington Parish Council



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To: Members of the Finance & Personnel Committee: Cllrs F Biederman (Chairman), L Goodger, S Haywood, S Kingdom and A Rennles
cc: All Members of the Parish Council

You are hereby summoned to attend a meeting of Fremington Parish Council **Finance & Personnel Committee** which will be held on **Thursday 29th July 2021** at **9.30am** in the **Beechfield Centre, Beechfield Road, Fremington** for the purpose of transacting the following business.

In accordance with The Public Bodies (Admissions to Meetings) Act 1960 members of the public are welcome to attend. If you would like to attend the meeting, you can use the link (<https://zoom.us/j/97972381795>) or contact Administration for further information and assistance on joining.

Mrs Victoria Woodhouse BA (Hons)
Executive Officer

Date of issue: 23rd July 2021

AGENDA

- 1 Election of Chairman for 2021/2022**
- 2 Election of Vice-Chairman 2021/2022**
- 3 Apologies** (Please make any apologies known to the Clerk)
- 4 Declarations of Interest**
Members are reminded that all Interests must be declared at the beginning of the meeting and prior to the item being discussed
- 5 Public Participation Period**
Members of the public are permitted to make representations, ask questions and give evidence in respect of any item of business relating to the Parish Council. The period of time which is designated for public participation shall not exceed 15 minutes. Each member of the public is entitled to speak once only in respect of business and shall not speak for more than 3 minutes. A question asked by a member of the public during this period shall not require a response or debate at the meeting.
- 6 Minutes**
To approve and sign the Minutes of the Finance & Personnel Committee Meetings held on Thursday 29th April 2021. ([Click Here for Minutes](#))
- 7 Staff Salaries**
To approve staff salaries for the month of July.

8 Accounts Due for Payment and Receipts To examine and agree the accounts due for payment and receipts received for the period from 19th June until 26th July 2021 (to be sent to Cllrs, 2 days prior to the meeting).

9 Parish Council Policies

To review the following Parish Council policies (Cllrs should have copies but if you require a further copy, please do let us know)

- a) Pension Discretions Policy (amend as per email sent 11th May 2021 & resent with Agenda)
- b) Anti-Harassment and Bullying Policy (no amendments proposed)
- c) Data Protection Policy (no amendments proposed)
- d) Disciplinary Procedure (no amendments proposed)
- e) Flag Flying Policy (no amendments proposed)
- f) Flexible Working Policy (no amendments proposed)
- g) Equal Opportunities Policy (no amendments proposed)
- h) Grant Aid Policy (no amendments proposed)
- i) Grievance Procedure (no amendments proposed)
- j) Health and Safety Policy (no amendments proposed)
- k) Investment Strategy (no amendments proposed)
- l) Legionella Management Policy (no amendments proposed)
- m) Lone Worker Policy (no amendments proposed)
- n) Performance and Conduct Policy (no amendments proposed)
- o) Protocol on Recording/Filming at Council Meetings (no amendments proposed)
- p) Request for Time Off for Jury Service, Public Duties, Training/Study Leave, Medical and Adoption Appointments Policy (no amendments proposed)
- q) Safeguarding Children and Vulnerable Adults Policy (no amendments proposed)
- r) Smoke Free Policy (no amendments proposed)
- s) Social Media Policy (no amendments proposed)
- t) Statement of Internal Control (no amendments proposed)
- u) Re-Use of Public Sector Information (no amendments proposed)
- v) Training and Development Policy (no amendments proposed)
- w) Whistleblowing Policy (no amendments proposed)

10 Review of the Parish Council's adopted Policy for Pre-Planning Application Meetings with Developers

Cllr Bell has requested a review of the above policy (information attached)