



# *Fremington Parish Council*

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## **Climate Emergency Working Party Terms of Reference**

### **Background information:**

Fremington Parish Council is committed to improving the wellbeing of its residents and the local environment and made a resolution on 1<sup>st</sup> July 2019 to declare a Climate Emergency and form a working party to feedback suggestions and actions to the Council.

The IPCC's Special Report on Global Warming of 1.5°C, published in 2018, describes the enormous harm that a 2°C rise is likely to cause compared to a 1.5°C rise, and told us that limiting Global Warming to 1.5°C may still be possible with ambitious action from national and sub-national authorities, civil society, the private sector, and local communities. Unfortunately, our current plans and actions are not enough. The world is on track to overshoot the Paris Agreement's 1.5°C limit before 2050.

The Environment & Community Committee may form or disband the working party, who will carry out tasks as defined by the Council. The working party must facilitate the Environment & Community Committee with as much information as it requires to ensure it can make a properly informed decision on its recommendations.

### **Remit of the Working Party**

Fremington Parish Council will lead the working party, which will comprise of councillors, residents and interested individuals to make Fremington a zero-carbon village by 2030.

The working party will act in an advisory capacity to Fremington Parish Council. It has no powers to commit the Council to spending and does not hold decision making powers or a budget. Consideration of recommended actions will fall into two categories;

1. Actions which have to be referred to the Council or its Committees for decision, where expenditure is required or where consultation with other organisations is required.
2. Actions which can be implemented by individuals or groups within the community with support from the Council as appropriate, in the form of communications.

The working party may liaise and/or consult with other Parish Councils, organisations, businesses or individuals and will be supported by the Council who will work with North Devon Council and Devon County Council in relation to the declaration of a climate emergency.

## **Membership and Meetings**

The membership is established on the basis of volunteer councillors, residents and interested individuals. The lead councillor will be the Chairman of the Environment & Community Committee who will be responsible for the working party.

The working party will meet monthly at The Beechfield Centre, with an agenda issued at least 3 days before a meeting. A quorum will be five, but two councillors must be present and be part of that number.

The working party will elect:

1. A chairman – which must be a Councillor of Fremington Parish Council.
2. And any other posts considered necessary.

The Administration & Projects Manager is the officer responsible for the Working Party and will support the administration of the group to enable it to work within its remit and achieve its aim(s).

Approved notes will be published on a designated page on the Council's website.

Meetings need not be open to the public or have published agendas or minutes, as this is not a formal committee; but notes of the meetings, must be recorded, and submitted to the Environment & Community Committee. The Code of Conduct still applies to working party members and the conduct of members. Meetings will be held after 6.00pm.

## **GDPR**

Fremington Parish Council ensures the protection of your personal data is of utmost importance. The Council's Privacy Notice and Document Retention Policy can be found at [www.fremingtonparishcouncil.gov.uk](http://www.fremingtonparishcouncil.gov.uk)

All members of the working party will be required to complete a Consent Form. This can be obtained from the Administration & Projects Manager.