

Minutes of the Fremington Parish Council Finance and Personnel Committee meeting held on Thursday 25th March 2021 at 10.30am via Zoom.

Present: Cllrs, F Biederman (Chairman), L Goodger, S Kingdom and A Rennles
Mrs V Woodhouse, Executive Officer and Mrs J Wood Administration
and Projects Manager

The Chairman official welcomed Mrs Wood to the Parish Council.

2103/24 **Apologies for Absence**

None.

2103/25 **Declarations of Interest**

None.

2103/26 **Public Participation**

None.

2103/27 **Minutes**

It was **resolved**, with no votes to the contrary, that the Minutes of the meeting held on Thursday 25th February 2021 be approved and confirmed as a correct record.

2103/28 **Vice-Chairman**

It was **resolved**, with no votes to the contrary, to appoint Cllr Goodger as Vice-Chairman.

2103/29 **Staff Salaries**

It was **resolved**, with no votes to the contrary, to approve the staff salaries, expenses, PAYE/NI and pension payments for the month of March 2021.

2103/30 **Accounts Due for Payment and Receipts for the period from the 23rd Febraury 2021 until 22nd March 2021**

It was noted that the utility bills for Riverside Park were still in dispute with British Gas and the gas smart meter was not working, an engineer had been requested by British Gas but could not attend site until the end of April 2021. Members were also informed that Total Gas and power had now confirmed that they would close the Parish Council's gas account for 12 Higher Road following a recent letter from the Council's solicitor and once this account has been closed the Council can request a refund of any funds taken following the sale of the property.

Members were informed that the Allotment Rent for the Muddlebridge Allotments was for the financial year 2021/2022 and this will be amended accordingly in the software.

It was **resolved**, with no votes to the contrary, to approve the payments totalling £22,659.86 and receipts totalling £30,673.98, copies of which are attached to these minutes as Appendix One.

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Ear Marked Reserves

Members were informed that during the budget setting process Full Council had agreed for the Finance and Personnel Committee to allocate any underspends from 2020/2021 to EMRs. It was noted that £21,000 would be required to meet the deficit in 2021/2022 between the budgeted income and expenditure and resolved, with no votes to the contrary, to allocate further savings and amend the EMRs as follows:

1. Add £2,000 into the Election EMR.
2. Add £2,000 into the Bus Shelter EMR for maintenance.
3. Add £5,000 into the Beechfield EMR for maintenance.
4. Add £2,000 into Beechfield Pitch maintenance EMR.
5. Remove Dog Bag EMR – it was noted that there were not any funds in this EMR.
6. Remove Neighbourhood Plan EMR – it was noted that there were not any funds in this EMR.
7. Rename Griggs Field Path to Griggs Field Maintenance – to cover items such as pathways, ditch clearance and other maintenance and to add £5,000 to the EMR.
8. Add a Play Area Maintenance EMR and allocate £30,000
9. Add Allotments EMR for Babbages and allocate £380 form the underspend on this site.
10. Add Defibrillator EMR and allocate £2,200 – it was noted that this allocation along with the budgeted £500 per defibrillator would allow the Parish Council to lease two defibrillators from South West Ambulances.
11. Add Cemetery Maintenance EMR and allocate £3,000 to move the earth.
12. Add a maintenance of existing dog bins EMR for this year only and allocate £1,000 to try and address issues with existing dog bins.
13. Any remaining funds carried forward will be dropped into general reserves.

Meeting ended at 11.14am

Signed: Dated.....