



Fremington Parish Council



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To: Cllrs S Adams, F Biederman, J Bell, J Cann, C Connell, L Goodger, S Haywood, S Kingdom, C McCormack-Hole, A Rennles, M Scott, B Sherborne, T Steer and H Walker

You are hereby summoned to attend the Annual VIRTUAL meeting of Fremington Parish Council, which will be held on **Tuesday 4th May 2021** at **7pm** via Zoom (<https://zoom.us/j/98152366551>) for the purpose of transacting the following business.

In accordance with The Public Bodies (Admissions to Meetings) Act 1960 members of the public are welcome to attend. If you would like to attend the meeting, you can use the link shown above or contact Administration for further information and assistance on joining.

Mrs Victoria Woodhouse BA (Hons)
Executive Officer

Date of issue 27th April 2021

AGENDA

- 1 Election of Chairman for 2021/22**
To elect the Chairman for 2021/22
- 2 Declaration of Office – Chairman**
The Chairman will read and sign the prescribed 'Declaration of Acceptance of Office'
- 3 Election of Vice Chairman for 2021/22**
To elect the Vice-Chairman for 2021/22
- 4 Apologies**
(Please make any apologies known to the Clerk)
- 5 Declarations of interest**
To receive declarations of personal interests and disclosable pecuniary interests (DPIs) in respect of items on this agenda. Members are reminded that all interests:
 - should be declared at the beginning of the meeting
 - should be declared prior to the item being discussed
 - must be declared on the 'Register of Interests' form, at the meeting, when making a declaration. (Form available at meeting)
- 6 Chairman's Announcements**

- 7 Public Participants Period**
Members of the public are permitted to make representations, ask questions and give evidence in respect of any item of business relating to the Parish Council. The period of time which is designated for public participation shall not exceed 15 minutes. Each member of the public is entitled to speak once only in respect of business and shall not speak for more than 3 minutes. A question asked by a member of the public during this period shall not require a response or debate at the meeting.
- 8 County and District Councillors' Report**
To receive reports from the County Councillor and District Councillors for information only
- 9 Police Report**
To receive a report from the Police
- 10 Co-Option – Bickington Ward**
To receive and consider applications for Co-option of a Councillor for Bickington Ward (applications attached).
- 11 Minutes**
To approve as a correct record and sign the Minutes of the Fremington Parish Council meeting held on Monday 26th April 2021 ([Click Here for Minutes](#))
- 12 Committee Minutes**
To receive and ratify the decisions therein, the minutes of the following Committee meetings:
- Parks & Playing Fields Committee Meeting held on Thursday 29th April 2021 ([Click Here for Minutes](#))
 - Finance and Personnel Committee Meeting held on Thursday 29th April 2021 ([Click Here for Minutes](#))
 - Tews Lane Committee Meeting held on Thursday 29th April 2021 ([Click Here for Minutes](#))
- 13 Annual Report**
To receive Annual Report which includes the following reports from outgoing Committee Chairmen
- a) Chairman's Report
 - b) Finance and Personnel
 - c) Fremington Quay
 - d) Footpaths Committee
 - e) Tews Lane Committee
 - f) Parks and Playing Fields Committee
 - g) Neighbourhood Plan Steering Group
 - h) Climate Emergency Working Party
- 14 Revision of Standing Orders**
To review the Council's Standing Orders (information attached)
- 15 Revision of Financial Regulations**
To review the Council's Financial Regulations (information attached)

- 16 Code of Conduct**
To review the Council's Code of Conduct (information attached)
- 17 Assets and Lease Arrangements**
To review the Council's Assets and Lease Arrangements (information attached)
- 18 Membership of Committees**
- a) To appoint seven Councillors to serve on the Environment and Community Committee
 - b) To appoint seven Councillors to serve on the Parks and Open Spaces Committee
 - c) To appoint seven Councillors to serve on the Fremington Quay Committee
 - d) To appoint five Councillors to serve on the Tews Lane Committee
- 19 Parish Council Representatives**
To appoint representative to:
- a) Fremington Parish Hall Management Committee (1)
 - b) Tomlin Hall Management Committee (1)
 - c) Devon Association of Local Councils (1)
 - d) Fremington Quay Environment Group (1)
 - e) Muddlebridge & Babbages Allotment Association (1) (must be a member of Parks and Open Spaces)
 - f) Taw & Torridge Estuary Forum (1)
 - g) Fremington Local Nature Reserve Management Committee (1)
 - h) Tree Wardens for Fremington/Yelland and Bickington/Roundswell (2)
 - i) Snow Warden Co-ordinator (1)
 - j) Healthwatch Assist Network (1)
 - k) Climate Emergency Working Party Lead Member (1)
- 20 Councillor Attendance**
To receive the Councillors attendance record for 2020/21
- 21 Preparing for the return of Face-to-Face Meetings**
To receive report and consider the options available for Council meetings
- 22 North Devon Council- Planning Applications**
North Devon Council, the determining Authority, has asked for comments from this Parish Council on the following applications:
- 73086 Proposal: Reserved matters (appearance and landscaping) application for formation of site plateaus, using site won material to allow for future development (hybrid application outline for mix of B1, B2 & B8 uses full planning for new access road for outline planning permission 62879)
Location: Roundswell Business Park, Roundswell
Applicant/Agent: Mr I Guy
[Link to Application 73086](#)

ANY MEMBER OF THE PUBLIC WISHING TO MAKE REPRESENTATIONS REGARDING ANY OF THE PLANNING APPLICATIONS TO BE CONSIDERED MUST NOTIFY THE PARISH CLERK NO LATER THAN 12 NOON ON THE DAY OF THE MEETING

23 Councillors Questions

This item is for Councillors to raise questions for future discussions; however, no decisions can be taken under this item.