

Minutes of the Virtual Parks and Playing Fields Committee Meeting held on Monday, 30th November 2020 at 9.30am via Zoom.

- Present:** Cllr J Bell, F Biederman, I Capon and McCormack-Hole.
Also present Mrs K Graddock (Deputy Executive Officer, DEO), Cllr S Kingdom and 1 member of the public.
- 2011/29 Election of Chairman**
Both the Chairman and Vice Chairman of the Committee were not in attendance, therefore, it was **resolved** that Cllr Bell be elected as Chairman for this meeting.
- 2011/30 Apologies for Absence**
Apologies were received from Cllr S Adams and I Crawford and J Cann.
- 2011/31 Declaration of Interest**
None.
- 2011/32 Public Participation**
Cllr Kingdom mentioned that she would like the Committee to reconsider the commemorative benches to be placed on The Village Green. The DEO explained that the committee agreed for the Community Group to bring some designs to the Committee for consideration as the ones she had submitted were not received well from some members of the Committee but was still awaiting these. Cllr Biederman said that it was difficult with communication at present and felt it would be better if the DEO resubmit the designs and any others at the next meeting. Cllr Kingdom also mentioned she would be happy to make a small donation.
- 2011/33 Minutes**
It was **resolved** unanimously that the Minutes of the meeting of 29th October 2020 be approved and signed as a correct record.
- 2011/34 Play Equipment Inspections**
The DEO reported to members that the Play Equipment Inspections were not up to date and that it was a condition of the Council's Insurance Policy, as reported at the Full Council meeting on 6th July 2020. The Office had reminded members a week before they were due but there were some areas that were nearly 5 months out of date with no reports received and no communication. She reminded members of their obligation and that Inspection reports must be received each month as agreed by members and that Cllrs agreed to undertake this activity. It was **resolved** that the information be noted and that Cllr Capon contact Cllr Crawford to enquire whether he could undertake Maple Grove and Tews Lane and Cllr Biederman complete Fremington Quay and Griggs Field by next week.

- 2011/35 Griggs Field Pathways**
Members were reported that Section 106 funding had been obtained from North Devon Council for the resurfacing of pathways at Griggs Field. The pathways would be 1200mm wide and edged. Members were extremely happy with this and it was **resolved** that Arrowbuild SW Ltd complete the works for a cost of £6,212.80 + VAT with the S106 funding of £6,212.80. Members were reported by the DEO that the Council will need to budget accordingly for resurfacing works in the future as they last approximately 3-4 years.
- 2011/36 CCTV Policy for The Beechfield Centre**
Members were circulated the draft CCTV Policy for The Beechfield Centre, attached as Appendix 1. It was **resolved** to adopt the CCTV Policy for The Beechfield Centre.
- 2011/37 Oak Saplings**
Members were reported that North Devon Christmas Trees had emailed the Council with an offer of Oak Saplings for planting within the Parish. Members were happy with the offer, but thought was needed about suitable locations. Cllr Bell suggested the verge opposite his dwelling in Yelland. Other areas were Tews Lane where the gym equipment is located and Maple Grove. It was **resolved** and unanimously agreed that the DEO investigate possible options for taking a number of the Oak saplings and that she investigates working with North Devon Council to identify suitable areas for planting as well as using Parish Council owned land.
- 2011/38 PART B: Exclusion of Press and Public**
It was **resolved** that the Press and Public be excluded from the meeting under section 1(2) of the Public Bodies (Admission to Meetings) Act 1960 as the following item involves the likely disclosure of confidential information.
- 2011/39 The Beechfield Centre Defects**
Mr M Steart from Woodward Smith gave an update on the liquidation process to date and the Council's position. It was **resolved** to conclude responsibility and agree the overspend of £337.00 and that the Committee understand that ongoing repair and maintenance will now be responsibility of Fremington Parish Council and that the Council cannot make claim against the contractor now and for any previous work completed.

Meeting ended at 10.07am.

Signed: Dated: