



Fremington Parish Council



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To: Members of the Finance & Personnel Committee: Cllrs S Kingdom, F Biederman, I Capon, I Crawford and L Goodger.
cc: All Members of the Parish Council

You are hereby summoned to attend a VIRTUAL meeting of Fremington Parish Council **Finance & Personnel Committee** which will be held on **Thursday, 29th October 2020** at **10.30am** via Zoom <https://zoom.us/j/95017921358> for the purpose of transacting the following business as permitted in The Local Authorities and Police and Crime Panels (Coronavirus) (Flexibility of Local Authority and Police and Crime Panel Meetings) (England and Wales) Regulations 2020 ("the 2020 Regulations").

In accordance with The Public Bodies (Admissions to Meetings) Act 1960 members of the public are welcome to attend. If you would like to attend the meeting, you can use the link shown above or contact Administration for further information and assistance on joining.

Mrs Victoria Woodhouse BA (Hons)
Executive Officer

Date of issue: 23rd October 2020

AGENDA

- 1 **Apologies** (Please make any apologies known to the Clerk)
- 2 **Declarations of Interest**
Members are reminded that all Interests must be declared at the beginning of the meeting and prior to the item being discussed
- 3 **Public Participation Period**
Members of the public are permitted to make representations, ask questions and give evidence in respect of any item of business relating to the Parish Council. The period of time which is designated for public participation shall not exceed 15 minutes. Each member of the public is entitled to speak once only in respect of business and shall not speak for more than 3 minutes. A question asked by a member of the public during this period shall not require a response or debate at the meeting.
- 4 **Minutes**
To approve and sign the Minutes of the Finance & Personnel Committee Meeting held on Thursday 24th September 2020 as a correct record. ([Click Here for Minutes](#))
- 5 **Staff Salaries**
To approve staff salaries for the months of October 2020.
- 6 **Accounts Due for Payment and Receipts** To examine and agree the accounts due for payment and receipts received for the period from 23rd September 2020 until 27th October 2020. (To be sent to Cllrs, 2 days prior to the meeting)

- 7 Financial Regulations**
To review the Parish Council's adopted Financial Regulations (information attached).
- 8 Virement of Funds for Purchase of Vehicle**
To consider the virement of funds to allow the purchase of a vehicle for the Maintenance & Amenities Operative.
- 9 Budgets**
To consider items for inclusion and draft budgets for 2021/22 (information attached).
- 10 Grant Applications 2021/22**
To receive and consider Grant Applications for 2021/22 (information attached).
- 11 Maternity Leave Policy (including Paternity, Adoption and Parental Leave)**
To amend policy to take account of Parental Bereavement Leave (information attached).