



# Fremington Parish Council



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To: Members of the Finance & Personnel Committee: Cllrs S Kingdom, F Biederman, I Capon, I Crawford and A Rennles.

cc: All Members of the Parish Council

You are hereby summoned to attend a meeting of Fremington Parish Council **Finance & Personnel Committee** which will be held on **Wednesday, 4<sup>th</sup> December 2019** at **9.00am** at **The Beechfield Centre, Beechfield Road, Fremington, EX31 3DD**

In accordance with The Public Bodies (Admissions to Meetings) Act 1960 members of the public are welcome to attend.

**Mrs Kate Graddock BA (Hons)**  
Acting Clerk to the Council

**Date of issue: 28<sup>th</sup> November 2019**

## AGENDA

- 1 Apologies** (Please make any apologies known to the Clerk)
- 2 Declarations of Interest**  
Members are reminded that all Interests must be declared at the beginning of the meeting and prior to the item being discussed
- 3 Public Participation Period**  
Members of the public are permitted to make representations, ask questions and give evidence in respect of any item of business relating to the Parish Council. The period of time which is designated for public participation shall not exceed 15 minutes. Each member of the public is entitled to speak once only in respect of business and shall not speak for more than 3 minutes. A question asked by a member of the public during this period shall not require a response or debate at the meeting.
- 4 Minutes**  
To approve and sign the Minutes of the Finance & Personnel Committee Meeting held on Thursday 28<sup>th</sup> November 2019, as a correct record (to be tabled).
- 5 Budgets**  
To receive draft budgets for 2020/21 and consider recommendation to Full Council.
- 6 Grant Applications 2020/21**  
To receive and consider Grant Applications for 2020/21.
- 7 Recruitment and Retention Policy**  
To receive and adopt the Recruitment and Retention Policy to replace the current Recruitment and Selection Policy.
- 8 Part B – Exclusion of Press and Public**  
To RESOLVE that under Section 1(2) of the Public Bodies (Admission to Meetings) Act 1960 that the public and press be excluded from the meeting for the following items as they involve the likely disclosure of confidential information.

**9 Recruitment**

To receive report from the Parish Clerk on

- a) the recruitment of a Cleaner and consider any actions therefrom.
- b) the Outdoor Amenities Operative and consider any actions therefrom.

**10 Staffing matters**

To receive report on staffing matters to date and consider any actions therefrom.