

**Minutes of Fremington Parish Council Finance and Personnel Committee Meeting
Held on Thursday 24th October 2019 at 11.20am
at The Beechfield Centre, Beechfield Road, Fremington.**

- Present:** Cllr A Rennles (Chairman)
Cllrs F Biederman, S Kingdom, I Capon and I Crawford
Mrs K Graddock, Acting Parish Clerk
- 1910/42 **Apologies**
All present.
- 1910/43 **Declarations of Interest**
No interests were declared.
- 1910/44 **Public Participation**
No members of the public were present.
- 1910/45 **Minutes**
RESOLVED that the minutes of the meeting held on Thursday, 26th September 2019 be approved and signed as a correct record.
(NC)
- 1910/46 **Staff Salaries**
RESOLVED to approve the staff salaries, expenses, PAYE/NI and pension payments for the month of October 2019.
(NC)
- 1910/47 **Accounts Due for Payment and Receipts – To examine and agree the accounts due for payment and receipts received for the period from the 27th September 2019 until 24th October 2019.**
The Clerk circulated the payment and receipt lists which are attached as Appendix 1.
RESOLVED: to approve the payments totalling £46,506.11 and receipts totalling £107,207.95.
(NC)
- 1910/48 **Interim Budget**
Members were circulated copies of the interim budget to date.
RESOLVED: That the budget be received and noted.
(NC)
- 1910/49 **Budget 2020/21**
Members were asked for items for inclusion in the 2020/21 budget. It was noted that the Salary costs will be increased due to additional staffing.
RESOLVED: That following items be included in the 2020/21 budget
1. Investigate the provision of bus shelters at Yelland and Roundswell.
(NC)

Following this, members felt that a Bus Shelter Steering Group be formed to investigate the current condition of the Council's bus shelters and report back to a future meeting.

- 1910/50 **Bus Shelters**
Members felt that this item should be deferred pending further investigation, it was therefore
RESOLVED: That Cllrs F Biederman, I Capon and I Crawford form a Bus Shelter Steering Group to investigate the bus shelters in Fremington Parish.
(NC)
- 1910/51 **Part B – Exclusion of Press and Public**
RESOLVED that under Section 1(2) of the Public Bodies (Admission to Meetings) Act 1960 that the public and press be excluded from the meeting for the following items as they involve the likely disclosure of confidential information.
(NC)
- 1910/52 **Sale of Council Offices**
The Clerk gave an update on the progress to date with the sale of 12 Higher Road.
RESOLVED: That the report be received, and the Clerk continue with negotiations.
(NC)
- 1910/53 **Staff matters**
Employment of a Cleaner
The Clerk reported that a cleaner was required as she was struggling to continue to do this with her workload, and that it was purely a temporary measure to get through the last month. Members agreed.
RESOLVED: That the Clerk investigate the options for a cleaner and report to the next meeting for a decision.
(NC)
- 1910/54 **Close**
There being no further business, the meeting ended at 12.05pm.

Signed: Dated: