



Fremington Parish Council



The Beechfield Centre, Beechfield Road, Fremington, EX31 3DD
Telephone: 01271 321063
E-mail: admin@fremingtonparishcouncil.gov.uk
www.fremingtonparishcouncil.gov.uk

To: Members of the Finance & Personnel Committee: Cllrs S Kingdom, F Biederman, I Capon, I Crawford and A Rennles.

cc: All Members of the Parish Council

You are hereby summoned to attend a meeting of Fremington Parish Council **Finance & Personnel Committee** which will be held on **Thursday, 24th October 2019** at **11.00am** at **The Beechfield Centre, Beechfield Road, Fremington, EX31 3DD**

In accordance with The Public Bodies (Admissions to Meetings) Act 1960 members of the public are welcome to attend.

Mrs Kate Graddock BA (Hons)
Acting Clerk to the Council

Date of issue: 16th October 2019

AGENDA

- 1 Apologies** (Please make any apologies known to the Clerk)
- 2 Declarations of Interest**
Members are reminded that all Interests must be declared at the beginning of the meeting and prior to the item being discussed
- 3 Public Participation Period**
Members of the public are permitted to make representations, ask questions and give evidence in respect of any item of business relating to the Parish Council. The period of time which is designated for public participation shall not exceed 15 minutes. Each member of the public is entitled to speak once only in respect of business and shall not speak for more than 3 minutes. A question asked by a member of the public during this period shall not require a response or debate at the meeting.
- 4 Minutes**
To approve and sign the Minutes of the Finance & Personnel Committee Meeting held on Thursday 26th September 2019 as a correct record (attached)
- 5 Staff Salaries**
To approve staff salaries for the months of October 2019.
- 6 Accounts Due for Payment and Receipts**
To examine and agree the accounts due for payment and receipts received for the period from 27th September 2019 until 24th October 2019 (available at the meeting).
- 7 Interim Budget**
To receive interim budget update (attached)
- 8 Budget 2020/21**
To consider items for inclusion in the 2020/21 budget.
- 9 Bus Shelter**
To receive costing for a bus shelter to be placed in Yelland (information attached).

10 Part B – Exclusion of Press and Public

To RESOLVE that under Section 1(2) of the Public Bodies (Admission to Meetings) Act 1960 that the public and press be excluded from the meeting for the following items as they involve the likely disclosure of confidential information.

11 Sale of Council Offices

To receive verbal report from the Clerk and consider any actions arising therefrom.

12 Staffing

- a) To receive and consider costings for the employment of a Cleaner (available at the meeting).
- b) To receive update from the Clerk on staffing matters to date and consider any actions therefrom.