



Fremington Parish Council

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To: Members of the Finance & Personnel Committee: Cllrs S Kingdom, F Biederman, I Capon, I Crawford and A Rennles.

cc: All Members of the Parish Council

You are hereby summoned to attend a meeting of Fremington Parish Council **Finance & Personnel Committee** which will be held on **Thursday, 25th July 2019** at **11.00am** in the Parish Council Office, 12 Higher Road, Fremington for the purpose of transacting the following business.

In accordance with The Public Bodies (Admissions to Meetings) Act 1960 members of the public are welcome to attend.

Mrs Kate Graddock BA (Hons)
Acting Clerk to the Council

Date of issue: 17th July 2019

AGENDA

- 1 **Apologies** (Please make any apologies known to the Clerk)
- 2 **Declarations of Interest**
Members are reminded that all Interests must be declared at the beginning of the meeting and prior to the item being discussed
- 3 **To agree the agenda as published**
- 4 **Chairman's Announcements - To receive a report from the Chairman**
- 5 **Minutes**
To approve and sign the Minutes of the Finance & Personnel Committee Meeting held on Thursday 27th June 2019 as a correct record (attached)
- 6 **Public Participation Period**
Members of the public are permitted to make representations, ask questions and give evidence in respect of any item of business relating to the Parish Council. The period of time which is designated for public participation shall not exceed 15 minutes. Each member of the public is entitled to speak once only in respect of business and shall not speak for more than 3 minutes. A question asked by a member of the public during this period shall not require a response or debate at the meeting.
- 7 **Staff Salaries**
To approve staff salaries for the month of July 2019.
- 8 **Accounts Due for Payment and Receipts**
To examine and agree the accounts due for payment and receipts received for the period from 27th June – 25th July 2019 (available at the meeting).
- 9 **Beechfield Centre**
To receive report from the Clerk on the progress with the Beechfield Centre and consider any actions therefrom.

10 IT and Telecoms

To receive report from the Clerk and quotations on the provision of a new IT system and Telecoms system at Beechfield Centre (to follow).

11 Part B – Exclusion of Press and Public

To RESOLVE that under Section 1(2) of the Public Bodies (Admission to Meetings) Act 1960 that the public and press be excluded from the meeting for the following items as they involve the likely disclosure of confidential information.

12 Sale of Council Offices

To receive verbal report from the Clerk and consider any actions arising therefrom.

13 Staff Structure

- a) To receive report from the Clerk on progress to date and consider any actions therefrom.
- b) To ratify the appointment of the Deputy Executive Officer.

