



# Fremington Parish Council



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**To: Cllrs S Adams, F Biederman, J Bell, Mrs J Cann, I Capon, C Connell, I Crawford, B Hockin, Mrs S Kingdom, Mrs C McCormack-Hole, A Rennles, Mrs M Scott, B Sherborne and Miss L Stevenson.**

You are hereby summoned to attend the **Annual Meeting of Fremington Parish Council**, which will be held on **Monday, 13<sup>th</sup> May 2019**, at **Fremington Parish Hall**, Higher Road, Fremington being held at **7.00pm** for the purpose of transacting the following business.

In accordance with The Public Bodies (Admissions to Meetings) Act 1960 members of the public are welcome to attend.

**Mrs K Graddock BA (Hons)**  
**Clerk to the Council**

Date of issue: 7<sup>th</sup> May 2019

## AGENDA

- 1 Election of Chairman for 2019/20**  
To Elect the Chairman for 2019/20 and presentation of Chain of Office
- 2 Declaration of Office – Chairman**  
The Chairman will read and sign the prescribed 'Declaration of Acceptance of Office'
- 3 Election of Vice Chairman for 2019/20**  
To Elect the Vice-Chairman for 2019/20.
- 4 Apologies** (Please make any apologies known to the Clerk)
- 5 Declarations of interest** - To receive declarations of personal interests and disclosable pecuniary interests (DPIs) in respect of items on this agenda. Members are reminded that all interests:
  - should be declared at the beginning of the meeting
  - should be declared prior to the item being discussed
  - must be declared on the 'Register of Interests' form, at the meeting, when making a declaration. (Copy of form enclosed with this agenda)
- 6 Chairman's Announcements**
- 7 To agree the agenda between Part A and Part B (Confidential)**

## **PART A**

- 8 Minutes**  
To approve and sign the Minutes of the Fremington Parish Council meeting held on Monday 8<sup>th</sup> April 2019 (attached)
- 9 To receive and to ratify the decisions there, the minutes of the following Committee meetings** (Copies enclosed)

Victoria Woodhouse BA (Hons), Clerk and Responsible Financial Officer  
Vat No. 634 6617 30

- Parks & Playing Fields Committee Meeting held on Thursday 25<sup>th</sup> April 2019
- Finance & Personnel Committee Meeting held on Thursday 25<sup>th</sup> April 2019

**10 To receive reports from outgoing Committee Chairmen:**

- Finance & Personnel Committee
- Footpaths Committee
- Parks & Playing Fields Committee
- Fremington Quay Management Committee
- Council Chairman's Report

**11 The General Power of Competence**

To reaffirm the Council's eligibility for the use of the General Power of Competence.

**12 Revision of Standing Orders**

To review the Council's Standing Orders (copies are available in the Councillor packs)

**13 Revision of Financial Regulations**

To review the Council's Financial Regulations (copies are available in the Councillor packs)

**14 Assets and Lease Arrangements**

To review the Council's Assets and Lease Arrangements (information enclosed for Cllrs)

**15 Burial Authority**

To appoint all members of the Council to serve on the Burial Authority

**16 Membership of Committees**

- To appoint five councillors to serve on the Finance & Personnel Committee (and substitute if necessary)
- To appoint seven Councillors to serve on the Parks & Playing Fields Committee and one substitute member
- To appoint five Councillors to serve on the Footpaths Committee and one substitute member
- To appoint seven Councillors to serve on the Tews Lane Committee (two of which to include an invitation to the District Council Ward Members to join the Committee) and one substitute member
- To appoint seven Councillors to serve on the Fremington Quay Management Committee and one substitute member
- To approve that the Chairman, Vice Chairman, Chairman of Finance & Personnel Committee and the Chairman of the relevant committee most closely related to the particular matter constitute an Emergency Committee

**17 Parish Council Representatives**

To appoint representatives to:

- Fremington Hall Management Committee (1)
- Tomlin Hall Management Committee (1)
- Devon Association of Local Councils (1)
- Fremington Quay Environment Group (1)
- Muddlebridge & Babbages Allotment Association (1)
- Taw & Torridge Estuary Forum (1)
- Fremington Local Nature Reserve Management Committee (1)
- Tree Wardens for Fremington/Yelland and Bickington/Roundswell (2)
- Snow Warden Co-ordinator (1)

**18 Councillor Attendance**

To receive the Councillors attendance record for 2018/19 (information enclosed for Cllrs)

**19 Website**

To receive Parish Council Website Statistics for 2018/2019 (information enclosed for Cllrs)

**20 Police Report**

To receive a report from the Police

**21 Public Participation Period**

Members of the public are permitted to make representations, answer questions and give evidence in respect of any item of business included in the agenda. The period of time which is designated for public participation shall not exceed 15 minutes. Each member of the public is entitled to speak once only in respect of business itemised on the agenda and shall not speak for more than 3 minutes. A question asked by a member of the public during this period shall not require a response or debate

**22 Members' Code of Conduct**

To review the Members' Code of Conduct (Copy has already been circulated, no changes proposed)

**23 Matters to Note** (all held in the office unless specified as enclosed)

- a) Notes of a meeting of Devon Senior Voice/Devon Communities Together held on the 2<sup>nd</sup> April 2019 – Mrs McCormack-Hole

**24 County and District Councillors' Reports**

To receive reports from the County Councillor and District Councillors for information only

**25 Bench at Fremington Cemetery**

To consider the installation of a replacement bench in Fremington Cemetery (See Cllr briefing notes)

**26 Naming request**

To consider the naming of new commercial units at Roundswell Business Park (information enclosed for Cllrs and see Cllr briefing notes)

**27 Dog Waste emptying**

To receive and consider quotation(s) for the dog waste emptying following a one months' trial. (See Cllr briefing notes)

**28 Devon County Council – Planning Applications**

Devon County Council, the determining Authority, has asked for comments from this Parish Council on the following planning application:  
None received.

**29 North Devon Council – Planning Applications**

North Devon Council, the determining Authority, has asked for comments from this Parish Council on the following planning applications:

66284 Proposal: Erection of garages on plots 33, 35, 36 & 37 (amended design)  
Location: Land adjacent B3233, West Yelland, Barnstaple  
Applicant/Agent: Miss G Brierley, Barratt David Wilson Homes

66413 Proposal: Extension to dwelling  
Location: 51 Bickington Lodge, Bickington, Barnstaple

Applicant/Agent: Mrs T Duncan

- 66453 Proposal: Erection of porch & WC  
Location: 14 Bickington Lodge, Bickington, Barnstaple  
Applicant/Agent: Mr G Passmore
- 66490 Proposal: Extension to dwelling  
Location: 1 Beech Park, Fremington, Barnstaple  
Applicant/Agent: Mr A Pateman
- 66503 Proposal: Alteration to existing access to create vehicular access together with erection of garage  
Location: Old School House, Bickington Road, Bickington, Barnstaple  
Applicant/Agent: Mr Capner
- 66510 Proposal: Extensions to dwelling  
Location: 21 Elmlea Avenue, Fremington, Barnstaple  
Applicant/Agent: Mr A Little
- 66521 Proposal: Demolition of extension & erection of single storey area extension  
Location: Meadowbank, Pottery Lane, Yelland, Barnstaple  
Applicant/Agent: Mr & Ms Todd & Aston
- 66548 Proposal: Application for permanent retention of one polytunnel (24m long x 6.3m wide) previously approved under application 62798  
Location: Land adjacent to Combrew Farm, Combrew Lane, Bickington, Barnstaple  
Applicant/Agent: Mr M Buckingham
- 66549 Proposal: Notice of an application to modify a planning obligation under Regulation 3 of the T&CP (Modification & Discharge of Planning Obligations) Regulations 1992 in respect of affordable housing requirements  
Location: Glenwood Farm, Brynsworthy Lane, Barnstaple
- 66570 Proposal: Notice under Regulation 3 of the T&CP (Modification & Discharge of Planning Obligations) Regulations 1992 in respect of variation of the Section 106 Agreement attached to planning permission 57663 & Deed of Variation 65147 in relation to mortgage provisions  
Location: Land at West Yelland, Barnstaple
- 66620 Proposal: Application for consent for works to trees covered by a Tree Preservation Order in respect of selective branch reduction of 1 Oak tree and removal of 1 Ash tree  
Location: 1 Beech Park, Fremington, Barnstaple  
Applicant/Agent: Mr A Pateman
- 66629 Prior approval for change of use of agricultural building (barn A) to one dwelling house (class Q (A) (B))  
Barn at Little Knightacott Farm, Lydacott, Barnstaple  
Applicant/Agent: Mr & Miss Ward
- 66630 Proposal: Prior approval for change of use of agricultural building (barn C) to one dwelling house (class Q (A) (B))  
Location: Barn at Little Knightacott Farm, Lydacott, Barnstaple  
Applicant/Agent: Mr & Miss Ward
- 66659 Proposal: Erection of one building (use classes B1, B2 & B8) together with associated works

Location: Land off Fishleigh Road, Roundswell Business Park, Barnstaple  
 Applicant/Agent: Mr P Young, Youings Wholesale

### 30 North Devon Council – Planning Decisions

North Devon Council, the determining Authority, has APPROVED the following applications with conditions as filed:

65832 Proposal: reserved matters erection of 34 dwellings to include 11 affordable dwellings (phase 2) (outline planning permission 50265) (amended plans)  
 Location: Land south of Yelland Road, Fremington, Barnstaple  
 Applicant/Agent: Thrive Architects (South West) Ltd

66207 Proposal: Change of use & conversion of unit to a café (A3)  
 Location: Unit 1 Sandbanks Business Park, Yelland Quay, West Yelland, Barnstaple  
 Applicant/Agent: Claywater Planning Group Ltd

66216 Proposal: Extension to existing tennis pavilion to form enhanced facility  
 Location: Longmead, Bickington Road, Bickington, Barnstaple  
 Applicant/Agent: Woodward Smith Chartered Architects

66248 Proposal: Formation of an off-road parking area  
 Location: 16 Barracks Road, Fremington, Barnstaple  
 Applicant/Agent: Mr M Lester

66279 Proposal: Change of use of Parish Council offices (B1) to residential dwelling (C3)  
 Location: 12 Higher Road, Fremington, Barnstaple  
 Applicant/Agent: Woodward Smith Chartered Architects

66294 Proposal: First deed of variation under section 106 & 106A of the T&CP Act 1990 attached to planning permission 62783  
 Location: Land at Mead Park, Bickington, Barnstaple  
 Applicant/Agent: Wainhomes

66345 Proposal: Extension to dwelling  
 Location: 23 Seaking Road, Fremington, Barnstaple  
 Applicant/Agent: Anglian Home Improvements

66346 Proposal: Demolition of conservatory & erection of single storey extension  
 Location: 28 Taw View, Fremington, Barnstaple  
 Applicant/Agent: D & J May Architectural Services

66429 Proposal: Extension to dwelling  
 Location: Roundhayes, Bickington Road, Bickington, Barnstaple  
 Applicant/Agent: Proplans Architectural Design Ltd

North Devon Council, the determining Authority, has REFUSED the following application:

66513 Proposal: Application for a non-material amendment to planning permission 63135 (erection of 21 dwellings together with associated roads, drainage, garages, parking & landscaping) in respect of creation of two allocated car parking spaces  
 Location: Land formerly occupied by Oakwell House Residential Home, Lyddicleave, Bickington, Barnstaple  
 Applicant/Agent: Mr T Biddle

ALL PLANNING APPLICATIONS CAN BE VIEWED AT THE PARISH COUNCIL OFFICES BETWEEN  
9.00AM – 1.00PM MONDAY- FRIDAY

ANY MEMBER OF THE PUBLIC WISHING TO MAKE REPRESENTATIONS  
REGARDING ANY OF THE PLANNING APPLICATIONS TO BE CONSIDERED MUST NOTIFY THE  
PARISH CLERK NO LATER THAN 12 NOON ON THE DAY OF THE MEETING

**31 Councillors Questions**

**32 Part B – Exclusion of Press and Public**

**To resolve:** that under section 1(2) of the Public Bodies (Admission to Meetings) Act 1960 that the public and press be excluded from the meeting for the following item as it involves the likely disclosure of confidential information:

**PART B**

**33 Strategic Review**

To receive report from the Parish Clerk and consider any actions therefrom.

**34 Fremington Cemetery**

To receive report from the Parish Clerk and consider any actions therefrom.

**35 Riverside Park**

To receive report from the Parish Clerk and the Parish Council's Solicitor and consider any actions therefrom. (Information on the members' area of the website)

**36 Close**