

**Minutes of Fremington Parish Council Finance and Personnel Committee Meeting
Held on Thursday 25th April 2019 at 11.00am at the Parish Council Offices,
12 Higher Road, Fremington**

- Present:** Cllrs D Chalmers (Chairman), Miss L Goodger, Mrs S Kingdom and A Rennles
Mrs K Graddock, Acting Parish Clerk
- 1904/33 **Apologies for Absence**
None.
- 1904/34 **Declarations of Interest**
None.
- 1904/35 **To agree the agenda as published**
RESOLVED to agree the agenda as published. (NC)
- 1904/36 **To approve and sign the Minutes of the Finance and Personnel Committee Meeting held on Thursday 28th March 2019 as a correct record**
RESOLVED that the minutes of the meeting held on Thursday, 28th March 2019 be approved and signed as a correct record. (NC)
- 1904/37 **Chairman's Announcements**
The Chairman thanked the committee members for their contributions, support and hard work over the past 4 years and wished them well for the future.
- 1904/38 **Public Participation**
None.
- 1904/39 **Staff Salaries - To approve staff salaries for the month of April 2019**
RESOLVED to approve the staff salaries, expenses, PAYE/NI and pension payments for the month of April 2019. (NC)
- 1904/40 **Membership of the Devon Association of Local Councils (DALC)**
RESOLVED that the Parish Councils membership for 2019/20 be approved and a payment is authorised for £1224.27. (NC)
- 1904/41 **Operation London Bridge**
The Clerk explained to members that additional time was needed to ensure that the Councils Policy was the most up-to-date and effective.
RESOLVED that the item is deferred until the next meeting. (NC)
- 1904/42 **Accounts Due for Payment and Receipts – To examine and agree the accounts due for payment and receipts received for the period from the 28th March February 2019 to the 25th April 2019**
The Parish Clerk circulated the payment and receipt lists along with the Bank Reconciliation.
RESOLVED to approve the payments totalling £70,443.25 and receipts totalling £3,926.40, copies of which are attached to these minutes as Appendix 1. (NC)

1904/43 **Part B – Exclusion of Press and Public**
RESOLVED that under Section 1(2) of the Public Bodies (Admission to Meetings) Act 1960 that the public and press be excluded from the meeting for the following items as they involve the likely disclosure of confidential information.

(NC)

PART B

1904/44 **Staff Review**
Members were given a verbal report from the Parish Clerk on the situation to date.
RESOLVED that the proposed staffing structure is accepted and the Parish Clerk, Chairman of Finance and Chairman of the Council are given delegated authority to complete the staff review and take the associated decisions and actions as appropriate agreed by those with delegated authority.

1904/45 **Close**
There being no further business the meeting closed at 12.10pm.

Signed.....

Dated

